



# **SELF STUDY REPORT**

**FOR**

**5<sup>th</sup> CYCLE OF ACCREDITATION**

## **BISHOP KURIALACHERRY COLLEGE FOR WOMEN**

**BISHOP KURIALACHERRY COLLEGE FOR WOMEN, AMALAGIRI P.O.,  
KOTTAYAM, KERALA- 686561**

**686561**

**[www.bkcollege.ac.in](http://www.bkcollege.ac.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**September 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Bishop Kurialacherry College for Women, a Government Aided College affiliated to Mahatma Gandhi University, Kottayam, is named after Venerable Mar Thomas Kurialacherry, a pioneering visionary who championed education and empowerment of women. Founded by the Sisters of the Adoration of the Blessed Sacrament in 1965 to empower young women through value-based education, the College is now a reputed higher education institution for women. The founder's vision that educating women is educating an entire generation is being accomplished year after year as the institution forges ahead with purposeful strides.

The College was first accredited in 2000 at three-star-level and subsequently in 2007, 2014 and 2019, the fourth cycle, with **A+ grade**; the grade-point being **3.41**. Regarding **NIRF India Rankings**, the College was in the **101-150 rank band** (2019, 2023), **80th** (2021) & **89th** position in 2022. The Awards bagged are **the Best Store Award** from the Department of Cooperation, Govt. of Kerala; **Higher Education Minister's Excellence Award**; **K R Narayanan Smaraka Best College Award** from Samskriti Foundation, Kottayam and **Nirmala Seva Puraskar** from Garcinia Foundation for environmental sustainability initiatives.

The College offers 1 Doctoral, 7 Postgraduate and 9 Undergraduate Programmes, and Certificate / Value-Added / Diploma Programmes. Students secure ranks/meritorious achievements in University Examinations. The comprehensive and updated courses and curriculum contribute to relevant skill-building and knowledge transfer. The institution partners with **National Skill Development Corporation (NSDC)**, **C-DIT** and **ASAP Kerala**. Blended learning is facilitated through **local chapter status of SWAYAM NPTEL**. Innovation ecosystem is fostered through Entrepreneurship Development Club and Young Innovator's Programme. The College is benefitted by **MHRD RUSA Phase II funding**.

Extension / outreach programmes instill sense of social responsibility, empathy, community engagement. Each noble endeavour has its roots in love and service. The future citizens are moulded carefully so that they contribute responsibly and meaningfully in the service of the nation and service of humanity. This is in keeping with the motto, **Accendere Lumen** -to kindle the light- dispelling the darkness of ignorance from the minds of the learners who would in turn blaze trails with the powerful torch of value-based, transformative education.

### Vision

*To transform girl students into well-balanced individuals, educate generations by empowering women, and drive qualitative improvement and renewal in society through women's education.*

The sixty year journey of the College staying true and close to the professed vision statement has stood her in good stead through the inevitable tribulations and challenges. But if the College has carved a niche for herself in the realm of Higher Education in the State, it is by virtue of the uncompromising adherence to the stated goals.

**Core Values:** The clearly spelt out core values (**PRISM: Pursuit of Excellence, Readiness for Tomorrow, Innovation Drive, Social Commitment, Moral Integrity**) evidence the systematic and structured goals pursued to imbue each student with the quality we envisage.

## Mission

- *To cultivate an exceptional environment for teaching and learning, committed to fostering educational excellence and global competence.*
- *Empower students with physical strength, mental resilience, social dedication, intellectual drive, and spiritual enlightenment, thereby nurturing successive generations of holistically developed individuals.*
- *To facilitate students in acquiring the knowledge, skills, and values necessary to make impactful contributions to society, thereby enriching both their personal growth and the welfare of their community.*

The Institution is committed to treading the path of knowledge-seeking, active inquiry and all-round development of the learners who enroll here. Contemporary demands and requirements are identified through careful scrutiny and changes effected for the betterment of the individual, the society and the nation at large. All the ventures taken up have a twin-pronged focus-personal and professional growth. The Mission statements are continually redefined and reinforced to ensure that no deviation ever happens.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Women only institution committed to imparting quality education, cultivating sound moral values
- Green, clean and serene campus spanning over 25 acres
- Good residential facility for the students and staff
- Proximity to the affiliating University
- Young vibrant faculty members
- Provides holistic development and transforming education to the students hailing from socially and economically weaker areas
- Excellent student support system with effective mentoring, remedial teaching, placement assistance and capacity building initiatives
- Scholarships and freeships to more than 70% of students
- Curriculum enrichment through Certificate, Value added and DIploma courses
- Sustainable environmental initiatives inside and beyond the campus
- MoUs / Linkages/ Collaborations with reputed institutions
- MHRD RUSA funding to strengthen infrastructure and teaching learning resources
- Consistent performance in NAAC accreditations and NIRF India rankings
- Cutting-edge infrastructure – Spacious, well ventilated classrooms, Auditorium, Conference Hall, Tennis court, Open Gym, Indoor Badminton Court, Golden Jubilee Library Block, Garden Library, Cafeteria, Well equipped Laboratories, IT lab, Sick room etc.
- Fully automated library
- Research Centre in Economics, produced 15 Ph.Ds, 3 are pursuing
- 3 new Research Supervisors
- Social commitment inculcated in students through NSS(National Service Scheme), UBA (Unnath Bharath Abhiyan) and various other clubs and cells.

## Institutional Weakness

- Declining enrollment ratio
- Limited academic autonomy due to the affiliated college status
- Located in a rural, backward area not attracting students from urban regions
- Lack of funds
- Inadequacy of permanent faculty members
- Less research output

## Institutional Opportunity

- New PG Courses in Commerce and Geology, may be upgraded to research centers in future
- Introduction of MGU – UGP : Honours Degree programmes with flexible choice of minors
- Entrepreneurial Development club and Placement cell to enhance employability
- Young Innovators Programme to augment innovation ecosystem
- Skill oriented programmes in association with ASAP (Additional Skill Acquisition Programme), C-DIT (Centre for Development of Imaging Technology), Sky Star Academy, and Level 10
- Local chapter of SWAYAM NPTEL – opportunities for blended learning
- Feasibility of part time jobs due to the change in the class schedule as part of revised curriculum implementation

## Institutional Challenge

- Fostering industry academia linkage and strengthening research culture
- Introduction of new generation courses with suitable choice of minors
- Underprivileged backgrounds pressure teachers and learners to find ways to bridge educational gaps and enhance competencies.
- Frequent rescheduling of university examinations causes difficulty in implementing academic calendar

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Bishop Kurialacherry College for Women, affiliated to Mahatma Gandhi University, Kottayam follows the curriculum and syllabus designed by the University.

- IQAC ensures effective curriculum planning and delivery through a well-planned and documented process incorporating **Annual Academic Calendar** and Departmental **Year Plans**, within the framework of the **Academic Calendar** published by the University.
- **Course Syllabi, PO/ PSO/CO** and Components of **Continuous Internal Assessment** are introduced to students during **induction programme** at the commencement of each academic year
- Entry level Assessment Tests (ELATs), Remedial Coaching, Scholar Support Programme (SSP), Walk With a Scholar (WWS) Programme, Peer Teaching, Bridge Courses and Mentoring effectuate efficient curriculum delivery.
- Dedicated **LMS – MasterSoft Cloud**, Google Workspace and Academic AI tools ensure blended

learning

- BKC serves as the **Local Chapter of SWAYAM-NPTEL**
- Computer & IT Labs, Science Labs and Language Labs provide access to interactive technologies.
- College Library, Department Libraries, e-Library, Knowledge Bank, INFLIBNET, Textbooks, Reference Books, G-classroom Contents and Question Banks provide extensive academic resources.
- Efficiency and transparency of continuous internal assessment is ensured through centralized system of Outcome-mapped internal examinations, class-wise PTA meetings and Examinations Grievance Redressal System.
- **62.28 %** of students have enrolled in and completed **61** Certificate/ Value added courses and also completed online courses during the assessment period
- Cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are integrated in curriculum transaction through courses in the curriculum, certificate/ value added courses, student projects and seminars / workshops.
- **55.47%** of students of the latest completed academic year undertook project work/field work/ internships.
- The institution collected and analysed feedback on the academic performance and ambience of the HEI from various stakeholders such as Students, Teachers, Employers, Alumni and action taken report on the feedback is made available on the institutional website

## Teaching-learning and Evaluation

For nearly six decades, the institution has fostered women's empowerment by offering an inclusive learning environment. Committed to holistic youth development, the college emphasizes integrity and aligns its educational processes with its vision for transformation.

- The admission process of the college follows the Centralized Allotment Process (CAP) of the affiliating university, adhering to reservation policies of the government to ensure inclusivity for the underprivileged, with an enrollment rate of **62.48%**. The admission committee makes sure that the admission process is fair and transparent and provides assistance to students as required.
- **100%** of sanctioned seats of full time teachers are filled so that the student teacher ratio is a healthy **11.91**.
- **81.28%** of full time teachers have *NET/SET/ Ph.D.*
- Student centric methods and blended learning enriches the teaching learning process of BKC. **Experiential learning** is facilitated through student enrichment programmes, skill training, Internships, Industrial visits, Study tours, Lab visits, On -the -job training, field visits, Socio-economic Surveys, MOOC Courses and Community service.
- **Participative Learning** is ensured through Flipped classroom, YouTube Channels, Young Innovator's Programme (YIP) Cell, Entrepreneurship Development Club activities, Laboratory involvement and experiments, Educational Fests and Exhibitions, Seminars/Webinars and Workshops, Manuscript Magazines, Performance of Traditional and Folk-art forms, Student-led Seminars and Peer Teaching .
- Problem-solving methodologies and **ICT Enabled Learning Strategies** augment the academic process in the institution
- The internal assessment mechanism of the college is **transparent** and the Grievance Redressal System is **efficient and time-bound**.
- The institution effectively communicates its **well-structured Programme Outcomes (POs)** and **Course Outcomes (COs)** via multiple channels such as the website, classrooms, induction programmes and physical displays. Attainment of outcomes are evaluated through both direct and indirect methods,

including tests, assignments and feedback.

- The average pass percentage during the assessment period is **82.66%**.

## Research, Innovations and Extension

The institution promotes creative ecosystems for sustainable growth, environmental stewardship and Indian Knowledge System, implementing skill-building and awareness-raising initiatives which augment research culture, knowledge advancement and fruitful collaboration.

- Ecosystem for Innovation - **MoU with ELA**
- Business Incubation Centre
- Promotion of eco-friendly products.
- **Young Innovator's Programme (YIP) Cell**
- Student Research Champions - **SA Waksman Prize on AMR** for students of Botany
- Entrepreneurship Development Club- Seminars on entrepreneurship, food processing, personal hygiene, innovative opportunities for women; workshops- food products/ hair styling
- **Promotion of Excellence (POE)** : Additional training for Advanced Learners in B. Sc. Geology for PG entrance- prestigious HEIs
- Indian Knowledge System (IKS)- Certificate Course/Project Works in **Vedic Mathematics**
- **Promotion of Yoga** : Yoga Day observation, Training and Yoga classes, College Yoga Team- Regular winners in Intercollegiate competitions, Selection to University Yoga Team regularly.
- Book published- "**Contributions of ETTY Achuthan Vaidyar**", stalwart behind the completion of '**Hortus Malabaricus**', ancient botanical treatise on medicinal properties, Malabar flora- Dr. Ambili P.
- **Nakshathravanam** in campus - preservation of valuable, rare, medicinal plants.
- NSS Project to trace and document local history.
- **MOOC Course** - Organic farming/organic manure preparation
- On-the Job Training
- Educational **YouTube video series** in Chemistry- 'Simplex Elit: Let's stimulate our Dopamine'
- Establishment of IPR Cell and IPR Awareness Seminars- Aspects of Intellectual Property Rights by IPR Cell, IQAC & Departments .
- Promotion of Research - **Patents** for Dr. Sr. Princy P. James, Dr. Sr. Manju
- **Research Centre in Economics**-13 Scholars,3 awarded PhDs, 3 more Guides
- **54 Workshops/Seminars/Conferences** on Research Methodology, Intellectual Property Rights (IPR) and Entrepreneurship
- **51 Research Papers** published by faculty in the Journals notified on UGC Care list
- **82 Books and chapters** in edited volumes/books published and papers published in national/ international conference proceedings
- **81 extension and outreach programs**
- **37 Functional MoUs/Linkages.**

## Infrastructure and Learning Resources

Bishop Kurialacherry College for Women has adequate infrastructure and other facilities to create a conducive environment for learning, research, personal development and community engagement. These facilities play a crucial role in shaping the college experience and supporting the academic success and well-being of students and staff.

- A serene, green campus nestled on 26.477 acres of land with a built up area of 17561.52 sq.mts.
- 41 well ventilated classrooms with **Wi-Fi** facility
- 8 Classrooms with **smart panel**, 5 Classrooms with **portable projectors**, PA system
- **118** computers available for students usage during the latest completed academic year
- Administrative Section with offices
- IQAC Room
- Library with books, journals, digital resources
- Well Equipped Laboratories
- Herbarium
- Cultural facilities Multi -purpose Auditorium, Conference Halls
- Sports Facilities Sports Ground - 200 meter Athletic Track – 8400 sq.m. Indoor Stadium (Shuttle Court) Table Tennis court, Tennis Courts Yoga Centre Indoor and Open Gymnasium Campus Bicycles
- Residential Facility Students' Hostel -2 Working women's Hostels -1 Staff residence -1, 3 BHK Guest Room
- Green Space and Outdoor Area.
- Security and safety systems
- Other Common Facilities Counselling Room Chapel Divyangjan-friendly facilities Ramps to Class rooms, Library, Examination Hall, Hostel, Auditorium etc. Parking Facility Wheel Chair Divyangjan -friendly Toilets Canteen Reprographic Centre NSS Rooms Rest room with medical support of Caritas Hospital Generator Co-operative society
- **27.55%** expenditure for infrastructure development and augmentation excluding salary
- **37.15** lakhs incurred on maintenance of physical facilities and academic support facilities excluding salary component
- **311.29** lakhs spent on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component
- The College is dedicated to integrating cutting-edge technology and Information Communication Technology (ICT) facilities to create a student-centric learning environment.
- **Software tools:** SPARK software for managing service matters of staff, PRISM software for management of Pension, BIMS software for treasury transaction, PFMS for fund transfer, e-grantz for students' grants, GEM for Purchase, GAINPF for Provident Fund, VISWAS for Group State Insurance

## Student Support and Progression

B K College has always been totally invested in walking the extra mile with regard to student support. The academic endeavours and the allied multifarious activities are encouraged and guided with enthusiasm. The students need capacity building assistance and skill enhancement initiatives to make them future-ready. The percentage of students benefited during the last five years speaks eloquently for itself.

- **73.33%** students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the assessment period
- **66** Capacity development and skills enhancement activities were organized
- **62%** of students benefitted from the guidance for competitive examinations and career counseling offered by the Institution during the last five years
- **44.82 %** of outgoing students were placed/ progressed to higher education during the last five years  
**11.14 %** of students qualified in state/national/ international level examinations during the last five years
- **40** awards/medals were won for outstanding performance in sports/ cultural activities at University /

state/ national / international level

- **46.8** is the average of sports and cultural events that witnessed the participation of our students during the last five years

The institution has an **efficient grievance redressal mechanism** in place, including sexual harassment and ragging cases. The various steps include: 1.Implementation of guidelines of statutory/regulatory bodies 2.Institution-wide awareness and undertakings on policies with zero tolerance 3.Mechanisms for submission of online/offline students' grievances 4.Timely redressal of the grievances through appropriate committees

The HEI is renowned for its dynamic and active alumni network, formally known as the **Alumni Association of Bishop Kurialacherry College, Amalagiri**. It is officially registered under the TravancoreCochin Literary, Scientific, and Charitable Societies Registration Act of 1955 (XII). The Association is dedicated to being a **B.R.I.D.G.E.** for its members and the institution. Focus is to: **Build** strong relationships. **Reinforce** connections. **Inspire** collaboration. **Drive** engagement. **Generate** support. **Elevate** the college's honour.

## **Governance, Leadership and Management**

The institutional governance and leadership align with the **vision** and **mission**, as seen in NEP implementation, growth, decentralization, and Strategic Plan. The Vision, Mission and the Core Values of the College encapsulate the professed goals. The core competencies envisioned by NAAC are also strictly adhered to.

The **perspective plan** is expertly executed; institutional bodies operate efficiently as evident from robust policies, streamlined administration, transparent appointments, and comprehensive service rules. Quality assurance initiatives of the institution include regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented, Academic and Administrative Audit (AAA) and follow-up action taken.

- 80th position - NIRF Ranking.(2020).Maintained 89th position two consecutive years.(21,22). Ranked in 101-150 band (2023)

50+ new certificate and value-added courses. **NEP & ABC Cells**. **NPTEL Chapter** Status.Placement Drives,**40+**MOUs/ Linkages/ Collaborations, ASAP Courses and Skill Enhancement Programmes to enhance employability .

- Upgradation of Infrastructure Facilities: Smart Technology: Smart-boards & interactive panels. New Buildings, Garden library, New road, roof, extended canteen, open gym. IQAC & Conference Hall and such amenities.
- Performance appraisal system, effective welfare measures for staff, avenues for career development/progression.
- Feedback Collection: Parent and student feedback on teachers ensuring timely action on identified issues.
- **RAFT** (Review and Appraise Feedback and Teaching): To appraise teaching performance and to analyze feedback from stakeholders to support continuous improvement in the teaching-learning process. Review of learning outcomes through OBE mapping, exit surveys, result analysis
- **INSPIRE** (Integrating New Solutions and Providing ICT Resources for Education): To enhance ICT facilities and to augment infrastructure to ensure modern, technology-driven education.
- **68.85%** of teaching and non-teaching staff participated in Faculty development Programmes



(FDP)/ professional development /administrative training programs during the last five years.

Faculty Empowerment Programmes, Institutional Ranking Initiatives, Financial Audits and transparency, Drafting of Policies for efficient and effective governance etc are avigilantly monitored by the IQAC, in addition to creatively enhancing teaching-learning strategies, conduct of examinations, appraisal and feedback and uncompromising quality pursuits.

### **Institutional Values and Best Practices**

Bishop Kurialacherry College has proper **gender audit** measures in place for the promotion of **gender equity** emphasizing empowerment through curricular and extracurricular activities. Various programmes are meticulously planned in keeping with the vision of the College, “formation of a girl student into a well balanced person”. Gender equity percolates through regular curriculum especially in language classes where students are familiarized with reputed female scientists and luminaries.

The Institution has facilities and initiatives for **Alternate sources of energy and energy conservation measures**. Management of the various types of degradable and non-degradable waste, Water conservation, Green campus initiatives, Disabled-friendly, barrier-free environment, Quality audits on environment and energy are regularly undertaken by the Institution.

The institutional **environment and energy initiatives** are confirmed through Green audit / Environment audit, Energy audit, Clean and green campus initiatives, and Beyond the campus environmental promotion activities.

The institution is committed to providing an **inclusive environment** i.e., tolerance and harmony, values, rights, duties and responsibilities of citizens are driven home diligently and purposefully. The College offers an inclusive environment opening the doors of education to students from all backgrounds

**Best Practice 1: Satat Sustir Paryojana:** The College is dedicated to fostering sustainable development through curriculum, campus operatios and community engagement. The initiatives align with UN sustainable development goals: *Poshan, Jal, Shrishti, Vidya, Samaj, Prakriti, Arth, Urja.*

**Best Practice 2: Bhavishya Kshamata Vikas Karyakram:** Objectives of the Practice include Preparing students for bright futures, Innovative skills for better living, Moulding capable personalities with practical knowledge and efficiency, foster moral,ethical values, Engage with community-outreach-programmes for social living. This futuristic programme enables students to **attain multifarious skills in practice.**

**BK Ecodome** which proclaims institutional distinctiveness presents a compelling avenue for promoting **environmental stewardship** and **sustainable development**, providing an immersive educational experience, allowing students to engage with concepts of ecology, renewable energy and sustainable agriculture committing anew to environmental advocacy.

## 2. PROFILE

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### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	BISHOP KURIALACHERRY COLLEGE FOR WOMEN
Address	Bishop Kurialacherry College for Women, Amalagiri P.O., Kottayam, Kerala- 686561
City	Kottayam
State	Kerala
Pin	686561
Website	<a href="http://www.bkcollege.ac.in">www.bkcollege.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Mini Thomas	0481-2597147	9447355729	0481-2596384	bkcamala@yahoo.com
IQAC / CIQA coordinator	Jinitha Varughese	0481-2597385	8547810753	0481-2596384	jinith@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

<b>Recognized Minority institution</b>	
If it is a recognized minority institution	Yes <a href="#">minoritydoc.pdf</a>
If Yes, Specify minority status	
Religious	Yes
Linguistic	
Any Other	

<b>Establishment Details</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Kerala	Mahatma Gandhi University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	22-06-1983	<a href="#">View Document</a>		
12B of UGC	28-01-1988	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	Ministry of Education NIRF
Date of recognition	05-06-2023

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Bishop Kurialacherry College for Women, Amalagiri P.O., Kottayam, Kerala- 686561	Rural	26.477	123456

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,English, English Language and Literature	36	Plus Two	English	24	18
UG	BA,Economics,Economics	36	Plus Two	English	40	10
UG	BA,Malayalam,Malayalam	36	Plus Two	English	24	3
UG	BSc,Botany, Botany	36	Plus Two	English	24	7
UG	BSc,Chemistry,Chemistry	36	Plus Two	English	20	2
UG	BSc,Geology ,Geology and Water Management	36	Plus Two	English	25	8
UG	BSc,Mathematics,Mathematics	36	Plus Two	English	40	5
UG	BCom,Com	36	Plus Two	English	60	5

	merce,Computer Application					
UG	BCom,Commerce,Finance and Taxation	36	Plus Two	English	40	14
PG	MA,English,English	24	Under Graduate Degree	English	30	6
PG	MA,Economics,Economics	24	Under Graduate Degree	English	15	11
PG	MSc,Botany,Food and Industrial Microbiology	24	Under Graduate Degree	English	15	14
PG	MSc,Chemistry,Chemistry	24	Under Graduate Degree	English	20	13
PG	MSc,Geology,Geology	24	Under Graduate Degree	English	12	9
PG	MCom,Commerce,Master of Commerce and Management	24	Under Graduate Degree	English	20	14
PG	MCom,Commerce,Finance	24	Under Graduate Degree	English	15	0
Doctoral (Ph.D)	PhD or DPhil ,Economics,Economics	36	Post Graduate Degree	English	1	0

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				2				19			
Recruited	0	0	0	0	0	2	0	2	0	19	0	19
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						11
Recruited	2		9		0	11
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	2	0	0	12	0	14
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	0	5	0	5
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	0	5	0	6
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	18	0	18
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	9	0	0	9
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**



<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	0	0	0	0	0
	Female	69	3	0	0	72
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	72	0	0	0	72
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	281	3	0	0	284
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	12	20	23	26
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	1	2	1	2
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	21	26	44	29
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	94	113	171	172
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	22	58	100	128
	Others	0	0	0	0
Total		150	219	339	357

**Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Despite the limitations posed by the programme structure and syllabus framework of the affiliating University, the institution makes dedicated efforts to incorporate as much diversification as possible in the academic content of each programme. The inclusion of Value-Added/Certificate Programmes enhances students' competence at a multidisciplinary level. Moreover, in the fifth semester of undergraduate programmes, open courses are offered, allowing students to gain a comprehensive understanding of other academic disciplines. The college is a local chapter for NPTEL/SWAYAM courses and encourages students to enroll in these courses to enhance their knowledge beyond their chosen areas</p>
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	<p>of study. The college organizes seminars and workshops of interdisciplinary nature. The college has established various MoUs with academic and research organizations to carry out student projects, internships, and training opportunities.</p> <p>Interdisciplinary curricular and co-curricular activities are held to enhance the teaching learning process. MOOC Course in Organic farming, Course in Environment and Human Rights in the fifth semester UG program facilitates multidisciplinary learning. Vocational programmes – BA Malayalam with Copy Editing, BSc Botany with Microbiology &amp; Biochemistry include interdisciplinary/multidisciplinary courses. With the introduction of Four Year UG programme in 2024 by the affiliating university as part of implementation of NEP 2020, students get choice to select from among a variety of minor courses along with a suitable major.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>ABC system provides a novel platform for students to design flexible academic pathways and enable them with credit transfer between institutions. BKC conducts awareness programs on behalf of ABC cell and encourages the students to earn extra credits through online courses. Being a local chapter of NPTEL – SWAYAM, the college supports and guides students to enroll in online courses across diverse fields. Four Year UG (Honours) Programme introduced in June 2024 demands more proactive measures to implement ABC system. Orientation programmes were conducted for faculty advisors. Coordinator of ABC cell provides assistance and guidance to students to create ABC/APAAR account.</p>
<p>3. Skill development:</p>	<p>The institution places strong emphasis on enhancing specific skill sets among students to equip them to face the challenges of a rapidly evolving world. Various programs and activities are in place to augment student competence. Certificate and value added courses offered by various departments focus on skill development and value addition. Moreover, students are encouraged to enroll in online courses under NPTEL/ASAP to further enhance their skills. The college offers coaching classes for competitive examinations and job placements, and the Career Guidance Cell actively supports students in making informed decisions about their future paths. Internship and on-the-job training opportunities,</p>

	<p>along with a wide range of workshops and training programmes, enrich the curriculum and expose students to real-world experiences. To foster entrepreneurial skills and employability, the Entrepreneurial Development Club organize various programmes. The use of IT-enabled teaching-learning methods further enrich the learning experience. Programs focused on women empowerment, gender sensitization and social conscience, such as activities of NSS, UBA, EBSB and Associations/Clubs contribute to enhancing students' capabilities, leadership qualities, and team-skills. Inter-departmental/ inter-collegiate competitions are also organized to help students to grow and develop holistically.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>BKC places great emphasis on preserving the richness and integrity of the Indian Knowledge system. To encourage a deeper understanding of the national language, the EBSB club and Hindi association organize various programs. Additionally, the institution celebrates ethnic day, other days of significance and national/regional festivals to instill the values and traditions of Indian culture in the students. To promote the use of Indian languages, inter-departmental competitions and activities are regularly organized. The cultural, social, and linguistic dimensions of the Indian Knowledge System find their place in the syllabus of undergraduate programs through common courses and additional language courses. Core and complementary courses of BA English, BA Malayalam, and BA Economics incorporate diverse aspects of Indian history and culture. A Certificate Course and Project Works in Vedic Mathematics have been done, emphasizing the ancient Indian mathematic culture. BKC promotes Yoga, with regular training sessions and classes for staff and students. Yoga Day is observed every year. The Yoga Team of the college consistently excels in intercollegiate tournaments, with students also being selected to the Yoga Team of MG University. The Nakshathravanam initiative encourages the preservation of medicinally significant, rare plants. Cultural preservation is further supported by the Folklore Club, which was established in 2022-23. The college is affiliated to the Kerala Folklore Academy, which organizes competitions and</p>

	performances of traditional art forms.
5. Focus on Outcome based education (OBE):	<p>As an affiliated College, the institution follows the curricula designed by Mahatma Gandhi University, which is not fully Outcome-Based. However, the college is committed to making progress towards adopting an outcome-based education system, within the constraints it faces. The institution prioritizes a student-centric teaching and learning approach, where the course delivery and assessment methods are carefully planned to align with specific objectives and outcomes. The college follows the Programme Outcomes specified by the university. Teachers are trained in the implementation of OBE through FDPs and orientation programmes. Programme Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes(COs) are displayed in the College website and communicated to the students during the induction programme held at the beginning of first year UG and PG classes. The institution regularly evaluates the attainment of Programme Specific Outcomes and Course Outcomes at various levels to ensure the effectiveness of the educational process. Faculty members prepare outcome-based questions according to Bloom's Taxonomy for each course as part of continuous internal assessment and compute direct attainment of COs. BKC is a local chapter of NPTEL where students are encouraged to enroll online courses to contribute credits to their Academic Bank of Credit (ABC) account, when it becomes functional.</p>
6. Distance education/online education:	<p>The institution is well-equipped with the necessary resources and expertise to effectively deliver online education. All faculty members utilize the ITLE module of Master Soft ERP to provide e-learning materials to students. Moreover, the use of online platforms for assignments, test papers, quizzes, and webinars enhances the learning experience. BKC is a local chapter of NPTEL and students are encouraged to enroll in MOOC courses to explore additional knowledge beyond the regular curriculum. Faculty members' dedication to professional growth is evident through their active participation in online Faculty Development Programmes and workshops. E-library, Knowledge Bank and N-LIST provide sufficient e-resources to the students and staff. It is important to note that, currently, the institution's scope does not encompass distance education until it</p>

achieves autonomous status.

### Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, the institution has established an Electoral Literacy Club (ELC) in 2019 to sensitize students on their electoral rights and to familiarize them with the procedures for voter registration and casting ballots.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes. The Electoral Literacy Club in the institution is functional and representative in character. Mrs. Diya Philip, Assistant Professor of Economics, is the Faculty Coordinator of ELC during 2023-2024 . The student coordinator is elected from among the members. It is a representative body consisting of students from all departments and is instrumental in creating awareness about the democratic process and electoral procedure.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>During the 2019 elections, volunteers played a crucial role in supporting Persons with Disabilities (PWD) and elderly voters by assisting them in reaching polling stations, guiding them through the voting process, and ensuring their comfort and safety at the booths. They also actively participated in the 2020 and 2023 elections at the booth level in Ettumanoor, managing queues, assisting voters with the electoral process, enforcing COVID-19 protocols (when applicable), and addressing any immediate voter concerns or issues. The VotuVandi campaigns in 2021 and 2022 featured creative initiatives to boost voter participation, including:</p> <ul style="list-style-type: none"><li>• Campaigns on Wheels: Mobile units traversed various regions to raise awareness and encourage voting.</li><li>• Flash Mobs: Spontaneous public performances drew attention to the importance of voting.</li><li>• Skits: Short theatrical presentations emphasized the significance of voting and how to participate.</li><li>• Online Campaigns: Digital platforms, including social media, were used to disseminate information and motivational content to a broader audience.</li></ul> <p>During the 2023 by-elections in Puthuppally, volunteers took on the task of maintaining and beautifying a pink polling booth in one of the polling stations in Manarcadu, focusing on cleanliness, decoration, and ensuring a welcoming and accessible environment, particularly for women</p>

	voters.
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The college has undertaken several socially relevant initiatives to promote democratic values and participation in the electoral process. These include organising civic and constitutional awareness programs through the observance of significant days such as Constitution Day on November 26 each year, Voter Rights Day, and Independence Day. These activities are designed to educate students about their civic duties, enhance their understanding of constitutional rights, and foster a strong sense of national pride and responsibility. Through these efforts, the college actively contributes to the advancement of democratic values and encourages greater participation in the electoral process.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Over the past five years, the institution has implemented many initiatives to ensure that students above 18 years of age are enrolled as voters. These efforts include the conduct of Voter Awareness Programs, Campaigns on Voter Rights and Voter ID Registration Drives. These programmes are executed to educate eligible students about their electoral rights and responsibilities while facilitating their registration in the electoral roll. The college, through its Electoral Literacy Club, is committed to institutionalising mechanisms that encourage and assist all eligible students in becoming registered voters, thereby fostering greater civic participation.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
548	769	955	1018	1071

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 73

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
46	46	47	47	49

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
111.63	87.99	94.89	114.46	130.84



File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

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### Criterion 1 - Curricular Aspects

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#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The educational process at BKC aims to nurture a society rooted in the core values envisioned by NAAC and the vision/mission of the HEI. Being an affiliated college of Mahatma Gandhi University, Kottayam, institution follows the **Academic Calendar** and **Curriculum** designed by the University, with structured mechanisms for effective curriculum planning and implementation in place.

#### **Curriculum Planning and Documentation**

Curriculum Planning is carried out systematically to formulate plans at **College, Department** and **Teacher** levels.

- **IQAC** prepares **Annual Academic Calendar** incorporating Departmental **Year Plans**, within the framework of the **Academic Calendar** published by the **University**.
- The **College Council** approves the Calendar, with amendments if needed and publishes it together with the **Master Time Table**, both available in the **College Handbook** and **Website**.
- **Programme Outcomes (PO), Programme Specific Outcomes (PSO), Course Outcomes (CO)** prepared and finalized
- **Year Plans** of Departments prepared at the beginning of the academic year
  
- **Course allocation** done at Department level, based on the domain specific competency of faculty/workload.
- **Teaching Plan** prepared by each faculty based on the COs.
- **Teachers Work Record** for proper documentation of curriculum delivery; verified by HoD and Principal.

#### **Curriculum Delivery**

- Departments introduce **Course Syllabi, PO/ PSO/CO** and Components of **Continuous Internal Assessment** during **induction programme**.
  
- **Entry level Assessment Tests (ELATs)** identify slow/advanced learners.
- **Remedial Coaching /Scholar Support Programme (SSP)** for slow learners.
- **Walk With a Scholar (WWS) Programme/Peer Teaching** for advanced learners.
  
- **Bridge Courses** bridge academic gaps facilitating inclusiveness from all disciplines.
- **Mentoring** ensures comprehensive student support

- Integration of technology through dedicated **LMS – MasterSoft Cloud**, Google Workspace, Academic AI Tools to deliver the core curriculum ensuring blended learning.
- Practical Sessions, Projects, Field visits, Study tour, internships and skill training facilitate experiential learning.
- Coaching for NET/Competitive Examinations by Departments/Career – Placement Cell help students pursue their career goals.
- **Diploma/ Certificate/Value-added/Skill Development/MOOC Courses** for curriculum enrichment, skill acquisition and employability enhancement
- BKC serves as the **Local Chapter of SWAYAM-NPTEL**.
- **Observation of National and International Days** create social awareness and responsibility.
- **Computer & IT Labs, Science Labs, and Language Labs** provide students access to interactive technologies/ hands-on learning experience.
- **College Library, Department Libraries, e-Library, Knowledge Bank and INFLIBNET** provide extensive academic resources, both physical and digital.
- Supplementary learning materials including **Textbooks, Reference Books, G-classroom Contents, and Question Banks** made readily accessible to students.

#### Continuous Internal Assessment (CIA)

- **Internal Examination Calendar** prepared and published at the commencement of the academic year.
- Two internal examinations each semester.
- **Outcome-mapped internal examinations conducted** through a centralized system.
- **CIA mapped to identify attainment level; Programme Exit Survey** conducted in final semester.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response: 61**

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### Other Upload Files

1	<a href="#">View Document</a>
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#### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 71.73

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
548	687	529	670	694

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

BKC integrates cross cutting issues relevant to Professional Ethics, Gender, Human Values and Environment and Sustainability, to enrich university curricula, while upholding the Mission, Vision and Core Values of the institution.

<b>Crosscutting issue addressed</b>	<b>Courses in Curricula</b>	<b>Certificate/ Value-added/ other Courses</b>	<b>Student Projects &amp; Research</b>	<b>Co-curricular Activities</b>
Professional Ethics	31	33	82	8
Gender	7	-	67	30
Human Values	10	-	79	81
Environment and Sustainability	34	10	211	61

**Professional Ethics**

- **Seven Seminars on Intellectual Property Rights, Two on Research Ethics.**
- **Code of Conduct and Ethics**
- Sessions by **Career Guidance & Placement Cell.**
- **Research Ethics in Ph. D Course Work.**
- **Labour Economics, Public Economics** courses addressing ethical labour practices for BA Economics and **Business Ethics and Corporate Social Responsibility** for B. Com.

**Gender**

- Seminars, Workshops, Awareness Programs on **Gender Issues**, the importance of **menstrual hygiene**, campaign **against dowry, anti-drugs campaign.**
- **Women's Cell** initiatives for gender sensitization and women empowerment
- Observing International Women's Day, International Day of Women and Girls in Science, Mother's Day.
- Gender Audit
- Active **Internal Complaints Committee/Students Grievance Redressal Cell.**
- Conducted **58** Certificate/ Value-added/ Skill Development Courses.
- **Svastha Jeevanam, Penma, Lock and Throw** raise awareness about health and hygiene, gender equality and self-defence.
- **Open gym**
- **Equal Opportunity Cell (EOC)** to ensure fairness, inclusivity and equal opportunity
- Best Practice- **Bhavisya Kshamata Vikas Karyakram** - training for self sufficient future.

**Human Values**

- **Value and Moral Education Sessions**
- **Two Day Residential Life Guidance Programme** for outgoing UG students.
- **Catholic Students Movement, Mission Day Programmes.**
- **NSS mediated extension activities** through experiential learning.
- Students in the forefront of **Flood Relief and rehabilitation initiatives ‘Athijeevanam 2018 & 2019’** and **Covid Relief initiatives of Local bodies and Panchayaths.**
- Extension activities- **Karunyamuhkam, Snehapoorvam, Sneha Thanal, Amala Serves, Karunya Thanal, Sneha Pravaham, Sneha Sparsham, Sparsham 2020 and Vayoraksha-** instilled a strong sense of social responsibility to help the poor and needy.
- **Food for Life, Oru Kai Oru Pothi, Samridhi and Poshan Abhiyan** promote social awareness making students conscientious citizens.
- **Kanivu, Food for Blind, Raktamrut and Svasthyadaan** for better healthcare outcomes.

### Environment and Sustainability

- **Green protocol** followed meticulously
- UN Sustainable Development Goals addressed through best practice
- **32 Courses in Curricula.**
- **One** Value-added Course, **Two** Certificate Courses, **Two** MOOC Courses in Organic Farming and Organic Manure Making specifically address Environment and Sustainability

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 55.47

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 304

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 62.48

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
150	219	339	357	394

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
424	424	581	454	452

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 49.25

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)



2022-23	2021-22	2020-21	2019-20	2018-19
52	96	146	179	216

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
260	260	350	265	264

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 11.91

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

## Response:

BKC augments the learning experience using student-centric methods such as experiential, participative, and problem-solving methodologies for effectual teaching and learning. Aligning with the National Education Policy, the College prioritizes blended learning with 100% ICT-enabled classrooms, e-tools and online platforms.

## Experiential learning:

- **Student Enrichment Programs:** Walk With the Scholar, Scholar Support Program, Additional Skill Aquisition Program
- **Skill Training :** Doughnut making, Cake baking, Crochet stitching, DTP and Proof Reading, Flower Arrangement, Flavoured Frozen Juice Making, Soap and Detergent Making, Wine Production, Vertical Gardening, Mushroom Cultivation, Vermicomposting, Bag Making, Crystallography
- **On -the -Job Training** for Botany students
- Internships, Industrial Visits, Study Tours, Lab Visits
- **ENE Programme** – Explore Nature with an Expert
- **Field Visits** to Geological Monuments and Geo-heritage sites
- Learning through Art Works
- **Water Quality Testing** by Geology students **in Jalasree Harithasala Lab**
- **Socio-economic surveys** in five adopted villages under Unnat Bharat Abhiyan Cell
- **Herbarium** Prepararion, **Specimen** collections
- Video- Short Film making
- **MOOC Course** on Organic Farming/Organic Manure Preparation, Skill Based **Certificate and Value Added Courses**
  
- **Integrative Learning: Gaining Insights and Human Values through Service**– Visit to schools, Community service, Voluntary services at Abhayam, Asraya, Navajeevan Charitable Trusts

## Participative Learning

- Flipped classroom
- **YouTube Channels** by Chemistry students
- **Young Innovator's Programme (YIP) Cell** – To promote student participation in research proposal writing and concept development
- **Student Research Champions** – SA Waksman Prize for Best Research Proposal on Antimicrobial Resistance
- **Entrepreneurship Development Club** activities
- **Learning through Laboratory** involvement and experiments
- Educational **Fests** and **Exhibitions**
- **Seminars/Webinars** and **Workshops**
- **18 Paper Presentations** in Seminars and Conferences; **29 Publications** in Journals
- Manuscript Magazines/Books- **138 Books/Chapters** authored by students
- **Tracing Local History** of places in Kerala by Malayalam UG students

- **Projects on Medicinal Plants and Traditional Ayurvedic Formulations** by UG Botany students.
- Performance of **Traditional and Folk-art forms**
- Book Reviews- Video Review of the Famous Novel *Aadujeevitham*
- **Role Play**- Vaikom Mohammed Basheer's *Balyakalaskhi*
- **Student-led Seminars, Peer Teaching**
- **Group Activities and Discussions**
- **Environmental sensitization** through extension/ outreach programmes

### Problem Solving

- **Quiz Programs**
- **Promotion of Excellence (POE)** - Training sessions and coaching for Advanced Learners in B. Sc. Geology
- Certificate Course and Project Work in **Vedic Mathematics**
- Career Guidance and Counselling
- Softwares for Better Learning
- Training Programs for learning Specific Skills
- Yoga
- Competitions

### ICT Enabled Learning Strategies

- Smart classrooms
- Interactive Learning Platforms: Use of **Google Workspace, MasterSoft LMS**
- Digital Library – **Knowledge Bank**
- **Online assignments and tests**
- PowerPoint Presentations
- **Language Lab** to enhance language proficiency
- **Digital Malayalam Design**- Computer Lab
- Use of **advanced software and Tools** to augment learning process – ChemSketch, ChemDraw, Jmol, LaTeX, SPSS, Talley, MS Access, Adobe Pagemaker, GIS, Google Earth Pro, ERDAS Imagine, Libre Office etc.
- **AI Proficiency Programme** for Faculty
- Use of plagiarism checkers like **Grammarly** to maintain the academic integrity of UG/PG dissertations

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 100

**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
46	46	47	47	49

**File Description**

**Document**

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

**2.4.2**

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 81.28

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
36	38	38	39	40

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

#### **Response:**

BKC has a transparent and systematic mechanism for internal and external assessment. The Grievance Redressal System related to assessment and evaluation is time bound and efficient.

#### **Transparent Internal/External Assessment**

The assessment system and schedule of BKC is set in accordance with the rules and regulations of the affiliating university. The evaluation process of the university includes two components: **Internal/In-Semester Assessment (ISA)** and **External/End-Semester Assessment (ESA)** .

- Components of **Continuous Internal Assessment (CIA)** introduced to the students during the **induction programme**.
- Criteria for internal assessment published in the **Handbook**.
- The College prepares **Internal Examination Calendar** in tune with the Annual Academic Calendar of the College and University at Year-commencement.
- Prior to internal examination teacher discusses question-paper pattern/mark schemes in accordance with University exam rules, regulations.
- **Two** internal examinations conducted every semester in **CCTV monitored** classrooms.
- After internal examination, teachers-in-charge of particular courses evaluate the answer scripts and distribute them within two weeks. The students scrutinize marks entered. It ensures transparency and reliability of the internal evaluation process. The Course Advisors prepare Continuous Evaluation Mark Lists as per University guidelines. Then Course Advisors hand over mark lists to Faculty Advisors of particular classes, who consolidate the CE marks and get them signed by each student. Marks are verified by HoDs and then forwarded to the General Coordinator of CIA who in turn forward them to the Principal after verification. The Principal

forwards the internal marks to the University.

- Internal marks are **intimated, signed and verified** before uploading to the University website. To make the teaching-learning process more effective, internal marks evaluation is **communicated to parents** by the faculty advisors.
- The internal answer scripts are distributed and ample time is given to the students to meet respective teachers. The various empirical parameters to quantify academic discipline like attendance, assignments, seminars are monitored systematically. Students can verify their attendance statement via **MasterSoft ERP**. Prior to the University examinations, B forms are prepared and duly signed by the students.
- Seating arrangement of students and invigilation duty list of teachers are published in advance to ensure orderly conduct of exams.

## Grievance Redressal

BKC has a three- tier Grievance Redressal System to address examination related grievances.

- **Department level:** Head of the Department ensures that answer scripts are returned to students and internal marks published within the specified timeframe. A student can approach the Class Tutor and then the Head of the Department to report any grievance.
- **College Level: Continuous Internal Evaluation Committee** consisting of the Principal, General Coordinator of CIA, Examination Coordinators, HoDs addresses grievances that are unresolved at the department level. When the CIE Committee receives a complaint, it addresses the issue within 5 working days. The action taken on the grievances will be communicated to students within a stipulated time period.
- **University Level:** For more intricate, unresolved issues, students can approach the Grievance Redressal Cell of Mahatma Gandhi University.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### Response:

Outcome-Based Education (OBE) is an educational framework that places emphasis on goals, objectives, achievements, and outcomes. The measurable exit learning outcomes that students should exhibit at the conclusion of a programme or course serve as the basis for curriculum design, implementation and evaluation.

The institution has a dedicated section on the website for **POs in the Home page** and **Academics Menu**, where each programme is listed along with its details. PSOs and COs are displayed on each **Department's Courses Offered Page**, along with Programme Details and Syllabus.

### **Learning Outcomes: Formulation Process**

- BKC follows the **POs of Mahatma Gandhi University**
- Program Specific Outcomes (PSOs) of each programme is prepared by the **Department OBE Committee**. The Course-in-charge and the DOC collaborate to develop the COs in accordance with the syllabus of Mahatma Gandhi University, ensuring that they align with the vision and mission of the institution.
- College level **OBE Committee** supervises all activities related to OBE.

### **Communication to teachers and students**

- IQAC organizes workshops and training programmes for teachers on **Bloom's Taxonomy** and **Learning Outcomes**.
- Teachers are encouraged to attend seminars and workshops on OBE and curriculum design, organized by University and other academic institutions
- Hard Copies of Learning Outcomes available in Department Library and College Library
- Communication to students through

- Induction Programme for First year UG & PG students

- Awareness classes by Department OBE Committee during departmental orientation programme

- Department notice boards

- Google classrooms, class whatsapp groups

- MasterSoft Learning Management System

- PO, PSO Display boards

- Instruction of Course- in- charges & HoD in classroom

- Programme File provided to students

- OBE mapped Question Papers for internal examinations

Students are informed of the assessment process of OBE and the Teacher in charge of each course explains the CO assessment procedure in class. Teachers ensure that the in-semester assessments are in tune with the POs, PSOs and COs. The attainments of COs and PSOs are assessed through both direct and indirect methods, including an Exit Survey.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The implementation of Outcome-Based Education (OBE) practices ensures that the attainment of Program Outcomes (POs), Program-Specific Outcomes (PSOs), and Course Outcomes (COs) is systematically evaluated, guaranteeing that students acquire the necessary knowledge and skills in their chosen field of study. This robust evaluation framework enables the institution to monitor and measure the effectiveness of its educational programmes, aligning student achievements with the intended learning outcomes. The procedure is overseen by the **Department OBE Committee**. Based on the achievement gap for each course, the DOC determines the threshold of accomplishment every year.

The summary of the method:

### **COs Attainment**

- Definition of COs: Each course begins by defining **Specific, Measurable, Achievable, Relevant, and Time-bound - SMART COs**.
- **Mapping COs to Assessment Tools:** COs are linked to various assessment tools such as Quizzes, Exams, and Assignments.
- Setting competency threshold and attainment levels: The CO competency threshold is set at 60%. On a 3-point scale, the CO attainment is indicated by 3 (High), 2 (Medium), and 1 (Low), respectively, for levels exceeding 90%, 75%, and 60%.
- Assessment and Calculation: Students' performances are assessed, and CO scores are calculated based on their achievements in the mapped assessments. These scores are aggregated to determine the attainment level.
- Direct and Indirect Attainment: CO attainment is calculated both directly (through assessments - internal:30% and external:70%) and indirectly (through course exit surveys). The final CO attainment is a weighted combination of both - direct and indirect.

### **CO-PSO Mapping and PSO Attainment**

- CO-PSO Mapping: Each CO is mapped to one or more PSOs. The strength of this mapping is determined by the extent to which COs address the PSOs in classroom sessions.
- Calculation of PSO Attainment

- The direct PSO attainment is computed by aggregating CO attainments and assessing them directly using the formula,  $(\text{Average of Course Outcomes} / \text{Max. attainment level})^*$



CO-Direct.

- Indirect attainment is computed through course exit surveys.

- The final PSO attainment combines direct and indirect achievements.

- Action Plan: If the PSO attainment falls short of the competency threshold, improvement actions are planned. If targets are met or exceeded, targets are revised for future iterations.

### Program Outcomes (POs) Attainment

- PO Mapping and Target Setting: POs are mapped to PSOs, and targets are set based on expected student performance.
- Attainment Calculation: PO attainment is determined by evaluating direct academic activities.
- Quality Improvement Loop: Similar to COs and PSOs, if POs are not met, corrective actions are implemented. If targets are achieved, they are revised upward for continuous improvement.

### Continuous Quality Improvement

The institution follows a rigorous “Closing the Quality Loop” process for each level (CO, PSO, PO), ensuring that targets are continuously reviewed and enhanced based on the performance outcomes.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

Response: 82.66

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
232	264	315	335	346

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
299	348	382	386	390

  

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<p><b>2.7.1</b></p> <p><b>Online student satisfaction survey regarding teaching learning process</b></p> <p><b>Response: 3.57</b></p>	
File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 1.29

#### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	1.20	0	0.09

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

BKC promotes creative ecosystems for Sustainable Growth, Environmental Stewardship and Indian Knowledge System, implementing skill-building and awareness-raising initiatives which augment research culture, knowledge advancement and fruitful collaboration.

#### **I. Ecosystem for Innovation**

- **MoU with ELA (Eco Loving Advancement), Business Incubation Centre, MG University-** Promotion of eco-friendly products.
- **Young Innovator's Programme (YIP) Cell**

- Promotes student participation in research proposal writing and concept development

- Prizes bagged- SA Waksman Prize for Student Research Champions - Prize for best research proposal on Antimicrobial Resistance.

- **Entrepreneurship Development Club-** Seminars on entrepreneurship, food processing, personal hygiene, innovative opportunities for women; Workshops- food products/ hair styling
- **Promotion of Excellence (POE)**
- **Additional Training for Advanced Learners** in B. Sc. Geology for PG entrance and admission to prestigious HEIs..

## II. Indian Knowledge System (IKS)

- Certificate Course/Project Works in **Vedic Mathematics**
- Promotion of **Yoga**
  1. Yoga Day observance
  2. Training and Yoga classes.
  3. College Team-Intercollegiate winners regularly.
  4. University selection regularly.
- **Book published-** “Contributions of Etti Achuthan Vaidyar”, stalwart behind the completion of ‘Hortus Malabaricus’, ancient botanical treatise on medicinal properties, Malabar flora - Dr. Ambili P.
- **Nakshathravanam in campus** - Preservation of valuable, rare, medicinal plants.
- Seminar- **Contributions of Women Mathematicians-** Mathematics Department
- **Projects on Medicinal Plants and Traditional Ayurvedic Formulations-** UG, Botany.
- **National Webinar-** “Gandhian Principles in Today’s World”
- **Performance of Traditional and Folk-art forms and Folklore Club Activities**
  1. **Folklore Club** established- 2022-23
  2. Affiliation to Kerala **Folklore Academy** since 2022-2023.
  3. Cooking competition, ‘*Nadan Curries*’
  4. Performances- *Nadanpattu, Folk-art forms- Thriuvathirakali, Margamkali, Onappattu, Pulikali, Vallamkali*
- **Talks- Indian Constitution and Democratic Values.**
- **The Power of Mother Tongue: A Lifeline to Identity & Culture**
  1. Seminar on ‘*Samoohathil Malayala Sahityathinte Prasakthi*’
  2. Video Presentation- Book Review of ‘*Aadujeevitham*’
  3. Role play- Vaikom Mohammed Basheer’s ‘*Balyakalasakhi*’
  4. Webinar Series- ‘*Mathrubhashayum Vidyabhyasavum*’
  5. Workshop on ‘**Konkani - Identity & Practice**’
  6. Webinar- ‘**Multiple Dimensions of the Concept of Ek Bharath**’ by the **EBSB Club**

## III. Creation and Transfer of Knowledge

- **Skill Development Programmes under ‘Earn While They Learn’ scheme** – Preparation/sale-Frozen Juice, Doughnuts
- **Training - Soap Making, Vermicomposting, Mushroom Cultivation, Crystallography**
- **NSS Project to trace and document local history.**
- **MOOC Course - Organic Farming/Organic Manure Preparation**
- **On-the Job Training-** Basic Microbiology Techniques and Isolation of Bacteria in Pure Culture
- **Knowledge Transfer** by Teachers as Resource Persons **Workshops and Exhibition** in Chemistry, Mathematics, Geology, Life Sciences
- **Educational YouTube video series - ‘Simplex Elit: Let's stimulate our Dopamine.’**

#### IV. Establishment of IPR Cell and Awareness on IPR

- **Seminars- Aspects of Intellectual Property Rights** by IPR Cell, IQAC & Departments

#### V. Promotion of Research

- **Patents** for Dr. Sr. Princy P. James, Dr. Sr. Manju
- **Research Publications, Books** - UG/PG student projects
- **Literary Lumen** – Journal of Department of English
- **Seminars and Workshops-** Aspects of **Research Methodology**
- **Research Collaborations and Linkages - 14**
- **Research Centre in Economics-**13 Scholars,3 awarded PhDs,3 Research Guides

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response: 54**

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	11	8	12	14

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.34

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	9	1	5	4

<b>File Description</b>	<b>Document</b>
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.37

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in**

### **national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	11	6	2	2

<b>File Description</b>	<b>Document</b>
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## **3.4 Extension Activities**

### **3.4.1**

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

The extension, outreach and community service initiatives by NSS, Departments and Cells/Clubs induce strong commitment to the community evoking a sense of social responsibility in students.

- **Karunyamukham:** Donation of clothes, domestic supplies- Providence Home
- **Snehapoorvam:** Voluntary service- Santhwanam.
- **Sneha Thanal:** Financial support for building home & made habitable dilapidated house of a student
- **Amala Serves, Karunya Thanal, Sneha Pravaham and Sneha Sparsham:** Voluntary services/provision of domestic supplies- Navjeevan Trust
- **Sparsham 2020:** Trip to Kumarakom with special children and parents
- **Vayoraksha:** Voluntary service at Abro Bhavan.
- **Food for Life, Oru Kai Oru Pothi:** Home-made-food for patients, by-standees- Medical College.
- **Samridhi:** Onam Kits to visually impaired persons
- **Poshan Abhiyan:** Food-distribution- St. Joseph's LP School, Ottakkappilumavu
- **Swachh Bharat Scheme:** Plastic waste collection-Campus cleaning drives, Collection from local residents, Ammancherry-University road, Cleaned bus waiting shed- Amalagiri-Ammancherry

Road

- **Swachhatha Abhiyan:** Cleaning at Institute of Child Health, Kottayam and road-cleanup drive in Athirampuzha
- **Punarjeevanam:** Cleaned Kuzhiyanchal river, Manjoor Panchayath, Cleaning in Kiliroor Village
- **Prakruthikkoppam:** Distributed jute bags to school children, Campaign against plastic carry-bags.
- **Clean India** Programme under Swachh Survekshan Grammeen Yojana 2021
- **Kanivu:** Providing food, monetary support to *Abhayam* and *Ashraya* Charitable Trusts, Hair donation- wigs for cancer patients, Fund raising for kidney transplantation, the blind and army men, Donation of bed sheets, toiletries to cancer patients of Medical College.
- **Food for Blind:** Financial support to blind federation
- **Rakthamrut:** Blood Donation - Caritas Hospital
- **Svasthyadaan:** Medical camps, free eye testing camps for members of Amalagiri Residents Association, local residents; Distributed soap, sanitizers, masks in Medical College, Primary Health Centre, Clinics, Schools.
- **Socio-economic Surveys** by UBA Cell at Kallara, Ayamanam, Kothanalloor Panchayats
- **Mask a Family:** Mask making/ distribution
- **Sannadham** : Students volunteering in COVID Help Centres at district headquarters and Panchayats; BKC was COVID Help Centre to assist in COVID Vaccination/ Tele-counselling
- **Poshan:** Providing food at COVID isolation centres
- **Lahariyilla Theruvu** and **Vimukthi** : Anti-drug campaigns cultivating awareness about the risks and consequences of drug use.
- **Shikshadaan:** Tuition for indigent children at *Santhwanam*, online telephonic tuition for visually impaired.
- **Ente Library** (My Library)- Distributed books to SKVG LP School, Kaipuzha
- **Vayikkam, Valaram (Read to Blossom):** Distributed study materials to Sevagram Special School & St. Paul's Girls High School, Vettimukal
- **Athijeevanam 2018 & 2019:** Donated food, durables, toiletries, clothes, blankets and bed sheets for flood relief activities, note books and dress materials to flood affected children of Tamil Nadu, Cleaned households of flood victims
- **Svastha Jeevanam:** One day Awareness Programme for local women on Health and hygiene
- **Penma:** Awareness drive on POCSO Act and Gender Equality
- **Lock and Throw:** Self defence class for women
- **Say No to Dowry:** Pledge against dowry to express compassion to victims of dowry-disputes, deaths.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

**Awards and recognitions received for extension activities from government / government recognised bodies**



**Response:**

The following certificates and letters of appreciation recognize the exceptional efforts and selfless services of various departments and individuals at B. K. College, contributing to **community service, education, and civic engagement**.

- The NSS Unit received a **Certificate of Appreciation from M. G. University** for providing infrastructural facilities for conducting university-level NSS Volunteer Secretaries Training Camps and Pre-RD Parade Selection Camps multiple times. The unit also received appreciation for its outstanding performance in organizing NSS activities.
- A **Letter of Appreciation** was given for **participation in voter awareness and literacy programs**.
- As the **NSS Programme Officer, Diya Philip**, was awarded multiple **Certificates of Appreciation** for her **exceptional coordination of NSS activities** at B. K. College.
- Her contributions to the smooth and fair conduct of elections in Kottayam District, under the SVEEP initiative were particularly noted.
- The **Department of Chemistry** was recognized with **Certificates of Appreciation** for their service at Navajeevan Trust and extension activities at Abro Bhavan.
- The **Department of Mathematics** was honored with a **Certificate of Appreciation** for donating books and clothing and providing regular mathematics tuition to children at Santhwanam.
- The **Research and PG Department of Economics** earned **Letters of Appreciation** for two significant community service projects: conducting a socio-economic survey and painting colourful cartoon caricatures on the walls of an Anganwadi school in Manjoor Village, and for cleaning Kuzhianchal River in Manjoor Grama Panchayath. These recognitions reflect the commitment of B. K. College Community to societal welfare and civic responsibility.

The efforts of the NSS Unit, and various departments highlight a collaborative spirit dedicated to fostering positive community impact through diverse initiatives, from educational support and community service to environmental conservation and civic engagement. Their collective endeavours have not only benefitted the immediate community but also set a commendable example of institutional and individual dedication to service and excellence.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.3**

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 81

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
27	10	7	20	17

<b>File Description</b>	<b>Document</b>
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 15

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

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### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### Response:

Bishop Kurialacherry College for Women has adequate infrastructure and other facilities to create a conducive environment for learning, research, personal development and community engagement. These facilities play a crucial role in shaping the college experience and supporting the academic success and well-being of students and staff. It includes:

#### Campus

A **serene, green campus** nestled on 26.477 acres of land with a built up area of 17561.52 sq.mts. Its **rich biodiversity** offers students and staff a tranquil and harmonious environment conducive to learning, creativity, and well-being.

#### Class Rooms

- 41 well ventilated classrooms with **Wi-Fi facility**
- 8 Classrooms with **Smart Panel**
- 5 Classrooms with **Portable Projectors**
- All Classrooms equipped with **Public Address System**

#### Administrative Section

This area contains offices for Administrator, Principal, other administrative staff and IQAC room. It includes admissions, registration, scholarships, academic advising, examination and other student services. It is equipped with Internet connection, Computers, Printers and Scanners; most of the services are automated.

#### Research Facilities

- Research Centre with
  - Wi-Fi availability
  - Presentation facility
  - Library
  - Group Discussion area

- Library with Books, Journals, Digital Resources, Reprography
- Well Equipped Laboratories
- Internet accessibility

### **Laboratories**

- Science Labs –11
- Computer Labs- 4
- Jaldasree Harithshala (Hydrology) Lab
- Geology Museum
  - Paleontology Lab
  - Petrology Lab
  - Mineralogy Lab
  - Mineral Optics Lab
- Mushroom Cultivation Live Lab
- Other leaning resources - Herbarium, Preserved specimens, Botanical Garden, Models

### **Library**

College library houses extensive collections of books, journals, periodicals, and electronic resources to support research and study across various disciplines with the following facilities.

- Research Cabin
- Staff Cabin
- Seminar Hall
- Access to **e-Shodh Sindhu** and **Shodh Gangothri**
- **Network Resource Centre**- Functioning inside the library for browsing, accessing online resources, and for taking printouts

### **Cultural Facilities**

- Multi-purpose Auditorium
- Seminar Hall 1 (Xavier Hall)
- Seminar Hall 2 (Jerose Hall)
- Conference Room with Interactive Panel
- Open Space for Arts Performance
- Arts Corners

### **Sports Facilities**

- Sports Ground - 200 meter Athletic Track – 8400 sq.m.
- Indoor Stadium (Shuttle Court)
- Table Tennis Court
- Outdoor Tennis Court
- Yoga Centre
- Indoor and Open Gymnasium
- Campus Bicycles

## Residential Facility

- Students' Hostel -2
- Working Women's Hostel -1
- Staff Residence -1
- 3 BHK Guest Room

## Green Space and Outdoor Area

College features landscaped gardens, courtyards, and green spaces where students can relax, socialize, and enjoy outdoor activities. These areas include benches, walking paths, and recreational amenities like sports courts and outdoor seating areas.

## Security and safety systems

The College prioritizes the safety and security of the campus community by implementing measures such as:

- Surveillance Cameras
- Well-lit Pathways
- Security Personnel
- Fire Safety Measures

## Other Common Facilities

- Counselling Room
- Chapel
- Canteen
- Reprographic Centre
- NSS Rooms
- Rest Room with Medical Support of Caritas Hospital
- Generator
- Co-operative Society

## Divyangjan-friendly Facilities

- Ramps to Class rooms, Library, Examination Hall, Hostel, Auditorium etc.
- Parking Facility
- Wheel Chair
- Divyangjan-friendly Toilets

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 42.76

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
32.9997	67.9402	53.6917	9.3307	66.8701

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

The Library with 1500 sq.meter floor-area is designed to create an ideal learning environment. The design maximizes natural light, ventilation, a sense of space. The indoor-outdoor greens enhance air quality creating a natural, biophilic environment.

**Collection**

- Books- 53000
- Journals-34
- Periodicals-24

- Audio Visual Materials-158 Educational CDs and DVDs
- E books-199500+ through Nlist
- E Journals – 6000+ through Nlist
- E Magazines- 8500+through Magzter

### **Integrated Library Management Software**

The Library initiated Automation process in 2003 with partial implementation of ‘SOUL’ developed by UGC-INFLIBNET, shifting to **KOHA (2018)**, the **Fully automated** widely-used open-source Integrated Library System (ILS). **KOHA** offers flexibility to customize and tailor the system to specific needs. At its core, KOHA consists of several key modules:

- Circulation
- Cataloguing
- Acquisition
- Patron Management
- Advanced Search
- Flexible Reporting
- Tools to create labels and tags
- Serials Management
- RFID Integration

KOHA has features expected in ILMS:

- Various Web 2.0 facilities like tagging, comment, social sharing RSS feeds
- Union catalog facility
- Customizable search
- Online circulation
- Bar code printing
- Patron card creation
- Report generation
- Patron self registration form through OPAC

RFID-enabled self-service kiosk helps users to check out/return items efficiently. The RFID readers allow patrons to swipe their RFID card or smart card for identification. The **RFID-based Library Management Systems** automate shelf management. It helps to reduce the time taken for stock verification process and to locate misplaced books.

### **Library Usage**

Library is open from 8.45 am to 6 pm on all working days. Apart from the students and staff here, those from other institutions can access facilities on request. **Orientation** in the beginning of each academic year and **Best User Award** given to encourage the users ensure maximum usage. Even before getting membership, the freshers are allowed to borrow books on a manual system. To attract the users the following facilities are given.

- Research Cabin
- Seminar Hall



- Faculty Cabin
- Group Discussion Area
- News Area
- Garden Library
- Reprographic Facility
- Browsing Facility
- Self checking Facility
- Toilet and Drinking Water Facility
- Wheelchair-accessible Ramps, Toilets
- New Arrival Display
- Notice Board
- Exhibition of related books in connection with important days
- Collection of Coins and Stamps
- Fire Safety Measures

- **Global Perspectives and Artistic Treasures**

- **World Clocks**

World clocks display real-time in USA, UK, and UAE, symbolizing our global connectivity.

- **Artistic Treasures**

The library houses rare and exquisite paintings by renowned artists like:

- **Indian Icons**

Raja Ravi Varma

M. F. Husain

- **European Masters**

Raffaello Sanzio

Leonardo da Vinci

Rembrandt

Claude Monet

Giovanni Domenico Tiepolo

- **Dutch Post-Impressionist**

Vincent van Gogh

**- Japanese Artistry**

Katsushika Hokusai

**• Best practices**

- Celebration of Reading Day, Library week
- Best User Award
- Space for Class Recording
- Internship for Library Science Students
- Guidance for Project Preparation
- Consultation to Other Libraries

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The College is dedicated to integrating cutting-edge technology and Information Communication Technology (ICT) facilities to create a student-centric learning environment. Over the past five years, substantial advancements have been made in infrastructure, providing students with access to state-of-the-art facilities that support both learning and research. The College also maintains an Annual Maintenance Contract with a specialized agency to ensure the regular upkeep and updating of IT facilities.

- **Wi-Fi Access:** The college provides free Wi-Fi hotspots and high-speed Optical Fiber Cable

(OFC) internet connection, the bandwidth of which was systematically updated from 100 Mbps to 150 Mbps.

- **ICT enabled Class rooms and Seminar Halls:** Equipped classrooms and seminar halls with ICT facilities to enhance teaching and learning experience.
- **Educational Software:** Educational Software used to make the teaching learning process more effective. The major Softwares are:
  - Chems sketch
  - Chemdraw
  - Jmol
  - GAMESS
  - ArcGIS
  - GRASS GIS
  - QGIS
  - Google Earth Pro
  - ERDAS
  - Tally ERP 9
  - SPSS
  
- **Automated Library:** The library is fully automated with the KOHA Library Management Software, featuring RFID-enabled systems. It offers access to INFLIBNET NLIST for online journals and books, and Magzter for magazines.
- **Knowledge Bank** in College Website provides access to Previous Question Papers, English and Malayalam dailies, online Encyclopedias, Dictionaries, e-Books, Digital Libraries and important e-Portals
- **Academic Management Application**
- The institution avails the services of MasterSoft ERP Solutions for the implementation of centralised Campus Management Systems. The Modules included are:-
  - Academics
  - Attendance and Time Table
  - LMS-ITLE
  - Student Enrolment Portal
  - Online Registration
  - Admission Process
  - Online Fees Collection
  - Student Administration
  - Mobile Application for Faculty and Students
  - CBCS Examinations

- Certificates (Transfer Certificate, Fees Receipt Generation etc)

- **Computers:** 118 computers distributed across 4 Computer Laboratories and Departments
- **Social Media:** Maintains an institutional website and actively engages stakeholders through social media platforms such as Facebook, Instagram, and YouTube.
- **Communication and Collaborative Tools:** G Suite, Google Classroom, Zoom, Google Meet, Microsoft Teams, Padlet, Kahoot etc are used for effective teaching and learning
- **IT in administration :** Significantly improves the effectiveness and efficiency of administrative operations through the implementation of the following software tools:
  - **SPARK** software for managing service matters of staff
  - **PRISM** software for management of Pension
  - **BIMS** software for treasury transaction
  - **PFMS** for fund transfer
  - **e-grantz** for students' grants
  - **GEM** for Purchase
  - **GAINPF** for Provident Fund
  - **VISWAS** for Group State Insurance
- **Surveillance Camera:** 82 CCTV cameras installed across the campus.
- **LED Display:** LED Information Display at the college entrance

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 4.64

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 118

<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 30.65

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
48.14	20.05	41.2	35.66	20.38

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 73.33

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
401	564	712	739	782

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 64

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
548	673	475	423	672

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 61.73

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
146	188	204	198	185

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
232	264	315	335	346



<b>File Description</b>	<b>Document</b>
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 22.77

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
32	36	26	24	12

<b>File Description</b>	<b>Document</b>
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 20

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	3	0	1	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 21.2

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
34	20	12	19	21

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The HEI is renowned for its dynamic and active alumni network, formally known as the Alumni Association of Bishop Kurialacherry College, Amalagiri. It is officially registered under the Travancore-Cochin Literary, Scientific, and Charitable Societies Registration Act of 1955 (XII). The Association is dedicated to being a **B.R.I.D.G.E.** for its members and the institution. Focus is to:

- **Build strong relationships.**
- **Reinforce connections.**
- **Inspire collaboration.**
- **Drive engagement.**
- **Generate support.**
- **Elevate the college's honour.**

### **Organizational Structure and Hierarchy of the Alumni Association**

<b>General Body</b>	<ul style="list-style-type: none"> <li>• Highest authority; all eligible members are part of it.</li> <li>• Decisions are final and binding.</li> <li>• Approves annual reports, accounts, elections and amendments.</li> </ul>
<b>Executive Committee</b>	<ul style="list-style-type: none"> <li>• Constituted by Office Bearers and Executive Members.</li> <li>• The Executive Members, seven in number, representing various alumni years, participate in meetings. The tenure shall be for one year.</li> </ul>
<b>Office Bearers</b>	<ul style="list-style-type: none"> <li>• President</li> <li>• Vice President</li> <li>• Secretary</li> <li>• Joint Secretary</li> <li>• Treasurer</li> <li>• Coordinator</li> <li>• Four teaching and two non-teaching staff</li> </ul>

	representatives shall be ex-officio members.
<b>Types of Membership</b>	<ul style="list-style-type: none"> <li>• <b>Coordinator:</b> Principal of Bishop Kurialacherry College, oversees coordination.</li> <li>• <b>Advisory Member:</b> Nominated for exemplary service, non-voting, one-year term.</li> <li>• <b>Affiliated Member:</b> Represents alumni chapters outside Kerala.</li> <li>• <b>Annual Member:</b> General membership for all eligible alumni.</li> <li>• <b>Temporary Member:</b> Mandatory for outgoing students for one year.</li> <li>• <b>Life Member:</b> Lifetime membership.</li> </ul>
<b>Audit of Accounts</b>	<ul style="list-style-type: none"> <li>• Financial year from April 1 to March 31.</li> <li>• Annual audit by an elected auditor or outsourced expert.</li> </ul>

### Financial Assistance Services

Support	Utilisation
<ul style="list-style-type: none"> <li>• In the financial year 2020-21, alumni support totalled Rs. 285,600.</li> </ul>	Infrastructure Update: Roof repairs and corridor tiling.
<ul style="list-style-type: none"> <li>• In the financial year 2021-22, alumni support totalled Rs.125,000.</li> </ul>	IT upgrades, student aid purchases, and teaching aid acquisitions.
<ul style="list-style-type: none"> <li>• In different years, alumni supported their respective departments by contributing to:</li> </ul>	<ul style="list-style-type: none"> <li>• Books and Specimen purchase</li> <li>• Scholarships</li> <li>• GSI monument visit Programmes</li> <li>• Development funds for departments</li> <li>• Base funds for National Seminars</li> <li>• Expenses for Alumni Meetings</li> <li>• Student aid</li> <li>• Inter institutional competition expenses</li> </ul>

### Other Support Initiatives

As Resource Persons	Seminar
Orientation and Subject Support	For current students.
Book Donations	To departmental libraries.
Specimen Contributions	Department of Geology
Event Inauguration	Clubs
Career Talks	For job readiness

Exam Preparation	Assist with Central University entrance exams.
Exploration Programmes	Guide students on field trips.
Committee Service	Members in IQAC and the Managing Board.
Feedback	For institutional growth

**Other Alumni Engagements**

- Annual alumni gathering.
- Department-specific Alumni Meetings.
- International Alumni Chapters

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

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### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### **Response:**

Governance and leadership align with the vision and mission, as seen in NEP implementation, growth, decentralization, and Strategic Plan. The Vision, Mission and the Core Values of the College encapsulate the professed goals which help the institution march ahead with purposeful strides. The core competencies envisioned by NAAC are also strictly adhered to. Holding on to traditional and time-tested values and also encouraging inquisitiveness and the spirit of inquiry, BK College pledges her commitment to facilitate creativity, critical thinking and the spirit of democracy.

#### **1. NEP Implementation**

The Institutional governance has always fostered active preparation for NEP which ensures that the educational approach remains innovative and committed to fostering excellence as per the vision and mission.

- NEP Cell and ABC (Academic Bank of Credits) Cell.
- Faculty Training Programmes.
- Institutional upgradation as local chapter of NPTEL for online education to equip the students to cumulate credits to ABC.
- Certificate Courses with improved curriculum that ensure multidisciplinary access, skill development, experiential learning and technology integration.
- Infrastructure upgradation

#### **2. Sustained Institutional Growth**

Focus on key areas such as

- National and international collaborations
- Faculty development initiatives
- Social responsibility initiatives
- Values-based and skill development workshops
- Career services

#### **3. Decentralization and Participation in Institutional Governance**

Participatory governance includes the Managing Board, IQAC, College Council, Staff Associations, and Student Committees.

## Case Study

In this instance of decentralized system, decisions moved from student feedback through teachers, HODs, the College Council, and management, and then returned.

The students submitted feedback expressing strong desire for enhanced physical wellness measures on campus, driven by their growing awareness of the importance of maintaining health and fitness in their daily lives. Acting on this, teachers initiated discussions within their departments, led by Heads of Departments (HODs), to explore possibilities. This student-driven issue was then brought to the College Council, attended by the Principal, Vice Principal, and key faculty members.

Extensive discussions were held, leading to strategies such as fitness classes, yoga sessions, Zumba training, cycling activities, walkathons, and self-defence classes led by student Kung Fu black belts. Faculty wellness was also addressed with Zumba classes for staff, based on faculty feedback.

The successful implementation of these activities significantly boosted student satisfaction and engagement. To further enhance physical wellness infrastructure, a proposal for an open gym was submitted to RUSA, after discussions with management. Upon approval, construction commenced, resulting in a well-equipped open gym.

### 4. Perspective Plan

The perspective plan is formulated through collaborative effort involving open discussions and feedback from various forums and meetings. Starting with the Manager and Managing Board, the College Council and Principal collaboratively integrate these inputs into a cohesive strategy, ensuring that every voice is heard and considered.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

The Perspective Plan is expertly executed; institutional bodies operate efficiently as evident from robust policies, streamlined administration, transparent appointments, and comprehensive service rules.

## Plan and Deployment

The plan is effectively deployed through its comprehensive and transformative approach, turning visionary concepts into dynamic execution.

Plan		Deployment
To Enhance Institutional Status		<ul style="list-style-type: none"> <li>• <b>80th position - NIRF Ranking.(2020)</b> Maintained 89th position-two consecutive years (2021,2022). Ranked in 101-150 band (2023)</li> <li>• <b>Website Upgradation.</b></li> <li>• <b>FDPs.</b></li> </ul>
To Achieve Educational Excellence		<ul style="list-style-type: none"> <li>• 50+ new certificate and value-added courses.</li> <li>• <b>NEP &amp; ABC Cells.</b></li> <li>• <b>NPTEL Chapter Status.</b></li> <li>• <b>Placement Drives.</b></li> <li>• 40+ MOUs/Linkages/Collaborations.</li> </ul>
Faculty Development		<ul style="list-style-type: none"> <li>• <b>Training-</b> Innovative methods &amp; AI tools.</li> <li>• <b>Collaborations</b></li> </ul>
To Enhance Research Environment		<ul style="list-style-type: none"> <li>• <b>3 New Research Guides.</b></li> <li>• Conferences &amp; Seminars.</li> <li>• <b>Upgradation of Labs.</b></li> </ul>
To Champion Sustainability - Eco-Initiatives		<b>Adoption of UN Sustainable Development Goals.</b>  <b>Green Spaces:</b> <ul style="list-style-type: none"> <li>• Herbal garden</li> <li>• Vegetable garden</li> <li>• Butterfly garden</li> <li>• Nakshathra Vanam</li> </ul>
To Upgrade Infrastructure Facilities		<ul style="list-style-type: none"> <li>• <b>Smart Technology:</b> Smartboards &amp; interactive panels.</li> <li>• <b>New Buildings:</b> Academic Block, Toilet Block.</li> <li>• <b>Upgrades:</b> Guest rooms, chemistry lab, tiled corridors.</li> <li>• Garden library.</li> <li>• <b>Facilities:</b> New road, roof, extended canteen, open gym.</li> <li>• <b>IQAC &amp; Conference Hall:</b> Modern amenities</li> </ul>

## Administrative Setup

Efficient administrative setup evidenced by core outcomes achieved through the concerted efforts.

Institutional Body	Core Outcomes
Managing Board	<ul style="list-style-type: none"> <li>• Policy Updates</li> </ul>



Manager	<ul style="list-style-type: none"> <li>• Website upgradation</li> <li>• Infrastructure Development with special focus on green, sustainable construction practices.</li> <li>• Strategic Plan, deployment.</li> <li>• Adoption of UN Sustainable Development Goals</li> </ul>
Principal	
Vice Principal	
IQAC	
Education Council	
External Experts	
Teacher Representatives	
Bursar	
Nominated Members.	<ul style="list-style-type: none"> <li>• AQAR Preparation</li> <li>• Directed FDPs</li> <li>• Initiated MoUs/ linkages/collaborations.</li> <li>• Green Audit, Gender Audit, Academic-Administrative Audits</li> <li>• Facilitated research excellence</li> <li>• 3 new Research Guides</li> <li>• 2 Patents.</li> <li>• Formulation of NEP, ABC Cell</li> <li>• “Rise and Shine” Skill enhancement initiative.</li> <li>• Welfare measures</li> <li>• Union activities.</li> <li>• Peer teaching initiatives.</li> <li>• Skill showcase initiatives</li> <li>• Introduced over five new certificate courses yearly.</li> <li>• Directed efforts to achieve NPTEL Chapter status.</li> <li>• Promoted student entrepreneurship through impactful programmes.</li> <li>• Financial support</li> <li>• As Resource Persons</li> <li>• Placement Support</li> <li>• Library Contributions</li> <li>• Contributed essential, valuable specimens to Geology Department.</li> </ul>
<b>IQAC</b>	
<b>College Council</b>	
<b>Teaching and Non-Teaching Staff Associations</b>	
<b>Student Committees</b>	
<b>Academic Committee</b>	
<b>Alumni Association</b>	

**Policies**

BKC policies are driven by four **Rs**:

**R**ecognition

**R**elevance

**R**esponsibility

**R**esources.

The policies ensure that stakeholders are fervently honoured and elevated, professional development and curriculum are sharply attuned to contemporary demands, a rigorous commitment to sustainable and ethical practices is upheld and physical and digital assets meticulously managed to propel the institution to unparalleled excellence.

### **Appointment and Service Rules**

As an affiliated college, all recruitment, promotion, and terms of service adhere to the UGC Act, Regulations of the Affiliating University, and Kerala Service Rules. The college ensures timely filling of vacancies. Transparency maintained in admission- appointment processes, proclaim our commitment to quality as the primary benchmark.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **6.2.2**

*Institution implements e-governance in its operations*

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

**The Three-Tier Appraisal System Assessing All Levels at BKC**

Yearly Evaluation by:	Criteria:
<ol style="list-style-type: none"> <li>1. Manager</li> <li>2. Principal</li> <li>3. Head of the Department</li> </ol>	<ul style="list-style-type: none"> <li>• Refresher &amp; Orientation Courses</li> <li>• Student Mentorship</li> <li>• Administrative Duties</li> <li>• Curriculum Development</li> <li>• Innovative Teaching</li> <li>• Professional Development</li> <li>• Industry &amp; Academia Collaboration</li> <li>• Community Outreach</li> <li>• Publications &amp; Presentations</li> <li>• Stakeholder Feedback</li> <li>• Institutional Contribution</li> <li>• Operational Efficiency</li> <li>• Leadership Effectiveness</li> <li>• Teamwork</li> </ul>

### Appraisal Methods

- **Self-Appraisal Form:** For both teaching and non-teaching staff.
- **Teachers' Work Diary:** Created by IQAC to track daily activities, including teaching, extra, and co-curricular work. Reviewed by the Head of Department and Principal, with necessary

improvements implemented.

- **Confidential Reports:** Prepared by HoDs regarding teachers; by the Principal about HoDs and other teachers, then reviewed by the Manager.
- **Manager’s Evaluation:** The Manager evaluates the performance of the Principal as part of the comprehensive appraisal framework.
- **Monthly Performance Report:** Submitted online to the Manager and Principal, with a copy to IQAC. It details teaching hours and key metrics.
- **Academic Audits:** Regular internal and external audits with findings leading to actionable recommendations.
- **Feedback Collection:** Parent and student feedback on teachers ensuring timely action on identified issues.

## Welfare Measures

### Statutory

- Provident Fund and Loans from Provident Fund
- Group Insurance Scheme (GIS)
- State Life Insurance Scheme (SLIS)
- Employees’ State Insurance
- MEDISEP-insurance coverage
- Covid special casual leave
- National Pension Scheme (NPS)
- Festival Allowance
- Medical reimbursement
- Encashment of surrendered leave
- Medical, casual, commuted and half-pay leaves
- Maternity leave provision for six months
- Duty leave
- Monthly deduction/payment of Income Tax, tailored to convenience.
- 45 days leave for hysterectomy

### Non-Statutory

Monetary	Non-Monetary
<ol style="list-style-type: none"> <li>1. Aid for seminar attendance</li> <li>2. Interest-free loans for staff</li> <li>3. Salary advance upon request</li> <li>4. Emergency financial assistance</li> <li>5. Medical treatment/ Educational/ Home-repair &amp; construction support for NTS family.</li> </ol>	<ol style="list-style-type: none"> <li>1. Capacity Enhancement, Faculty Development, Orientation Sessions.</li> <li>2. Promotion support</li> <li>3. Free access to college infrastructure for research.</li> <li>4. Free IT lab access for all.</li> <li>5. Leave to attend and present at professional programs.</li> <li>6. Income tax filing support.</li> <li>7. Grievance Redressal Cell.</li> <li>8. On-demand hostel facility for teachers.</li> <li>9. Co-operative store with competitive rates.</li> <li>10. Celebrations of key occasions for staff, with</li> </ol>

- meals served.
- 11. Separate dining and rest room facilities.
- 12. Open gym, yoga, Zumba training.
- 13. Noon meal on demand.
- 14. Ample parking facility.
- 15. Annual staff tour.
- 16. Service rules classes for non-teaching staff.
- 17. Reserved admission slots for employees' children.
- 18. College Cooperative Society.
- 19. Free accommodation and uniform for outstation last grade staff.
- 20. G-Suite Access for Correspondence.
- 21. Free use of sports and infrastructure facilities for employees' children.
- 22. Retirement Party.

**Avenues for Career Development**

- 1.Promotion Opportunities
- 2. Professional Development Workshops, FDPs
- 3.Publication and Presentation Support
- 4.Performance Appraisal/Feedback
- 5.Work-Life Balance Initiatives
- 6.Opportunities for part-time research
- 7.Authorization for Commuted Leave
- 8.Financial Support for Professional Development
- 9.Networking Opportunities

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 48.94

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
42	16	14	28	15

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 73.33

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
46	57	39	21	46

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	10	10	10

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

Transparency and accountability are the guiding values in transactions. The optimal utilization of available resources were always lauded by the audit agencies- internal and external. The strict adherence to rules and norms, the highest regard for integrity, the rigorous approach continually adopted always stand us in good stead. The purchases of the HEI are in accordance with the Stores Purchase Manual of Government of Kerala. Resource mobilization and utilization, leveraging of financial assets, research facilities, student services, resources donated by alumni are all utilized/ carried out with utmost diligence and care. Regular audits ensure accuracy with no significant objections whatsoever.

#### Strategy

<b>Decision Making and Overseeing</b>	Financial decisions thoroughly formulated and reviewed by Planning Forum, College Council. Approved by Managing Board.
<b>Tender- Quotation System</b>	For major expenditures, tender and quotation system is used, with public advertisements for competitive bids. <b>e – tendering</b> for infrastructural developmental projects
<b>Budget Formulation</b>	Planning Forum creates detailed budget each financial year.
<b>Double Entry System</b>	Accounts maintained using double-entry system ensuring accuracy.

<b>Comprehensive Accounts</b>	Receipts and Payments Accounts, Income and Expenditure Accounts, and Balance Sheets.
<b>Procurement Practices</b>	Efficient, transparent, faster procurement through <b>Government e-Marketplace (GeM) portal</b> . The <b>Purchase Committee</b> oversees.
<b>Specialized Monitoring</b>	Project Monitoring Unit and Board of Governance  Oversees effective use of RUSA funds.
<b>Voucher Support</b>	Every transaction documented with supporting vouchers.

### Sources

- UGC
- MHRD (RUSA)
- KSCSTE
- DoECC
- Tourism Department
- Kerala State Women's Commission
- Higher Education Department (WWS/SSP)
- State Government
- Ministry of Youth Affairs
- ReAct Asia Pacific (NGO)
- District Industries Centre (ED Club)
- Management and Philanthropic Contributions
- Fee-Based Programmes
- PTA, Alumni Support
- Teacher Contributions
- Endowments, Scholarships

### Resource Utilization

<b>Inter-Departmental Collaboration</b>	Coordinated use of laboratory equipment; (Chemistry and Botany ).
<b>Multipurpose Auditorium</b>	Hosts MG University events, NSS, NGO programmes.  Badminton and Table Tennis Court.
<b>Dynamic Sports Ground Utilization</b>	Diverse activities including RD Parade selection camp.
<b>Multi-Functional Indoor Stadium</b>	Badminton, yoga, Zumba training venue.
<b>Tennis Court- Open Gym</b>	Offers public use under specific conditions, promoting community fitness and well-being.
<b>Comprehensive Hostel Facilities</b>	Provides accommodation and training opportunities linked with Sky Star Academy, enhancing residential and educational experiences.



<b>Resourceful Library Access</b>	Flexible hours.  Open to students and research scholars from other institutions.
<b>IT Lab</b>	Full-time guide to help students master available technology and resources.
<b>Financial Resources</b>	<ul style="list-style-type: none"> <li>• <b>Enhancing Teaching-Learning Quality:</b> Investing in improved infrastructure, equipment, labs.</li> <li>• <b>Organizing Academic Events:</b> Hosting Seminars, Workshops, Conferences.</li> <li>• <b>Augmenting Research Facilities</b></li> <li>• <b>Supporting Students:</b> Financial aid to the needy .</li> </ul>

HEI conducts Regular Audits.

- Internal Audit by Chartered Accountant.
- External Audit by DD.
- External Audit by Accountant General of Kerala

The Chartered Accountant of the college does Annual Audits. There were no serious audit objections in the last cycle and all queries raised were answered satisfactorily. The institution has an internal audit system for minor expenses. The internal auditing committee ensures that all financial transactions comply with established norms and regulations

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

The IQAC plays a crucial role in institutionalizing quality assurance strategies and processes, periodically reviewing teaching-learning process and learning outcomes, constantly monitoring structure and methodology of operations. Incremental improvements are documented systematically.

## Quality Assurance Strategies

- Regular IQAC meetings ensure decision-making/ appropriate action-taken for quality enhancement
- Curriculum enrichment through Certificate /Value Added Courses
- Regular participation in quality audits, accreditation, rankings
- Internal- External Academic and Administrative Audits
- Collection, analysis, action on stakeholder-feedback
- Eco friendly initiatives promotion
- Implementation of UN Sustainable Development Goals
- Annual Academic planning, preparation of Academic Calendar
- Enactment of **e-governance** and Academic **Management System including LMS (MasterSoft Cloud-ERP )**
- ICT enabled teaching-learning
- Teachers Work-Diary
- Strategic plan- SPECTRUM 2020-2035
- FDPs/Workshops/Conferences conducted
- Campus fitness drive, Yoga, Zumba for students and staff
- MoUs /Linkages/Academic collaborations with reputed institutions
- Infrastructure augmentation
- Placement Drives/Career-counseling
- Induction programmes for UG /PG students

## Review of Teaching Learning Process and Learning Outcomes

IQAC reviews the teaching learning process through four subcommittees.

1. **QUEST (Quality Enhancement through Seminars and Training)**: To enhance the quality of education by conducting workshops, seminars and training programs IQAC ensures professional development and continuous improvement.
2. **STEPS (Student-Centric Education for Promoting Success)**: To implement student-centric teaching-learning methods to foster holistic development and academic success and to carry out systematic academic planning.
3. **RAFT (Review and Appraise Feedback and Teaching)**: To appraise teaching performance and to analyze feedback from stakeholders to support continuous improvement in the teaching-learning process. Review of **learning outcomes** through OBE mapping, exit surveys, result analysis
4. **INSPIRE (Integrating New Solutions and Providing ICT Resources for Education)**: To enhance ICT facilities and to augment infrastructure to ensure modern, technology-driven education.

## Structures and Methodologies of Operations

- Decentralisation in Institutional governance and participative management
- Performance appraisal system, effective welfare measures for teaching and non-teaching staff
- Preparation of Academic Calendar by IQAC, Year Plan by Departments and Course Plan by teachers
- Teacher's Work Diary and Monthly Performance Report of Departments for effective documentation of teaching learning process
- Mentoring, Remedial Teaching

- Continuous internal assessment and grievance redressal mechanism
- Annual Academic, Administrative Audits and follow up action

### Incremental Improvements

- Two PG courses in aided stream-Master of Commerce and Management and M. Sc Geology
- **Infrastructure additions**-New Academic Block, Renovated Guest Room, Toilet Block, Open Gym, canteen sitting area, smart class rooms, renovated Conference Hall, Golden Jubilee Library and college entrance renovation.
- **Digital Library and e-Resources** for remote access.
- Curriculum enrichment with 61 Certificate and Value-added courses
- ASAP Courses and Skill Enhancement Programmes to enhance employability
- **188** students enrolled in **SWAYAM-NPTEL** courses during the last academic year
- MoUs/Linkages/Collaborations with **42** institutions
- Mega Alumni Meet **Thirike 2022**
- **NIRF Rankings** -89 (2020), 80 (2021 & 2022), 101-150 Rank Band (2019 & 2023)
- **11** Faculty members awarded **Ph.D**, 5 pursuing during the assessment period.
- **23** Awards/recognitions including Higher Education Minister's Excellence Award

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.5.2

#### Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

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### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

In Bishop Kurialacherry College for Women, emphasis is placed on empowerment through curricular and extracurricular activities. Various programmes are meticulously planned in keeping with the vision of our College, “**formation of a girl student into a well balanced person**”.

- Emphasizing gender equity through regular curriculum especially in language classes.
- Discussion on seminal works of female writers to gain insight into their thought processes and creative expressions. Students are prodded to think to strengthen their creative and critical prowess.
- Familiarizing students with reputed female scientists and research activities.
- Gender related indices, gender budgeting and female participation in work force.

The college offers various activities to promote gender equity and gender sensitization.

#### **Gender Equity**

Curricular and Co-curricular activities of the college sensitize students about gender equity. The **Equal Opportunity Cell (EOC)** ensures fairness, inclusivity, and equal opportunities for all individuals, irrespective of their background, gender, race, religion, ethnicity, disability, or any such defining characteristic.

Days of National and International importance are celebrated and these activities help develop self-esteem in students.

The College ensures an environment that is **safe, supportive, and inclusive**. The facilities encompass excellent academic resources to safe living arrangements and recreational spaces, all designed to cater to the specific needs and preferences of female students. The **well-equipped libraries, study areas, and laboratories** help them excel academically and pursue their goals with confidence. **Mentoring programs, Counselling services, and Women's Cell** play a vital role in creating a supportive academic environment.

With regard to recreational facilities, the college offers a variety of options that cater to the interests of women. The **sports facilities, the fitness center, the Open- Gym** and the various **clubs and Cells**, provide opportunities for social engagement and personal development. The vibrant and inclusive social ambience creates a sense of community among women on the campus.

## Facilities available in the campus

- **Incinerators** for disposal of sanitary pads
- **Co-operative store** for easy access of essential items for girl students in the campus.
- **Open gym** for students to ensure healthy lifestyle and fitness.
- **Safe Hostel facility** run by the SABS sisters.
- Instill democratic values through conduct of **Parliamentary College Union Election**, promotes a Union run by empowered girl students to empower the others in turn..
- **Awareness classes** organized for girl students on the importance of menstrual hygiene, campaign against dowry, anti-drugs campaign.

## Specific facilities provided for women in terms of **Safety and Security**

- **Security personnel** are deployed at the entrances round the clock.
- Installation of **CCTV cameras** at various locations. Classrooms are under CCTV surveillance, students are monitored by class prefects and class teachers on a daily basis.
- Provision of **safety barriers** at the first and second floors of all the buildings in the campus.
- Proper **lab safety procedures** are followed as per the standard operating procedures in all the laboratories.
- **Fire extinguishers** are arranged at key locations.
- Large wells are covered with fixed metallic grills.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

#### The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of**

**students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Bishop Kurialacherry College offers an inclusive environment opening the doors of education to students from all backgrounds.

- The college welcomes students from home, other states (Manipur, UP and Maharashtra) and even abroad (Africa).
- The College offers scholarships (both Government level and Management level) and rewards all the meritorious students. This is an initiative which is inclusive in nature; Each student is encouraged to perform well both in curricular and non- curricular activities.
- SC/ ST / OBC student categories are entitled to fee concessions and scholarships/ free ships; the vision being education for all, irrespective of socio-economic and other crippling disadvantages.
- The college offers Value education classes on a regular basis instilling a sense of the right, religious tolerance, harmony and respect .
- Each academic year begins with an annual retreat and counselling sessions to rejuvenate both our students and staff in a holistic way.
- The College is a comprehensive platform for students to grow both academically and otherwise. The student here is free to join any club/ cell of their choice, NSS, Oratory Club, Tourism club, Aspic club and other socially active cells promoting civic and social consciousness among our staff and students.
- Outreach and extension activities are undertaken by students and faculty; building homes for the homeless, providing aid and food kits to the needy, visiting old age homes, cleaning and sanitizing roads and places in our vicinity which helps inculcate a deep sense of social responsibility.
- The College also has an ethics cell to monitor matters relating to ethics and code of conduct.
- The students have common uniform to wear on all days except Wednesdays to ensure equality and equity among the students.
- The College observes days of importance like the Constitution Day, Environmental day, National Integration Day, Malala day, Hiroshima Nagasaki Day, Population Day and the like.
- Celebrating common festivals jointly helps promote communal harmony and respect. Leave is granted during major festivals.
- The faculty members serve as Presiding officers in the Parliament, legislative and local body elections, ensuring fair and transparent elections. Our students also play a significant role in the elections serving as volunteers.
- Seminars and lectures are organized for the students highlighting the importance of the history of the Constitution, fundamental rights and duties. National days like Independence Day, Republic Day, and National Constitutional day are celebrated with great enthusiasm.
- The College Union elections are conducted in the Parliamentary model, which trains them in parliamentary and democratic values.
- The NSS volunteers and others donate blood voluntarily ; Distribution of new books and study tools to school students nearby, collecting unused dress, Swap shop program and such other activities infuse social awareness and civic responsibility among the students.



<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

#### **BEST PRACTICE 1**

**Name of the Practice: *Satat Sustir Paryojana***

The College is dedicated to fostering sustainable development through curriculum, campus operations and community engagement.

#### **The Context**

The initiatives align with UN sustainable development goals:

**Poshan, Jal, Shrishti, Vidya, Samaj, Prakriti, Arth, Urja**

#### **Objectives of Practice**

1. Provide nutrition-education
2. Rainwater-harvesting/conservation
3. Foster innovation through sustainable practices
4. Programmes for sustainability/ environmental stewardship
5. Engage with local community through productive outreach.
6. Preserve natural environment
7. Promote sustainable economic practices/entrepreneurship.
8. Adopt energy-efficient technologies, reduce carbon footprint.

#### **The Practice**

##### **Poshan**

##### **Zero Hunger-(SDG 2) Good Health and Well being (SDG-3)**

Healthy Dining Facility in Hostels, Nutrition Awareness Programmes, Food delivery to the needy, Physical well being initiatives, Mental Health Support.

<b>Practice</b>	<b>SDGs</b>	<b>Impact</b>
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<b>Poshan (Nutrition)</b>	2,3	Health issues decreased
12 initiatives	2,3	Hunger Alleviation
12 initiatives		Increased health awareness
		100% students – necessity of nutrient rich food

## Jal

### Clean water and sanitation-(SDG 6) Life Below water (SDG-14)

Water body conservation, Research Projects undertaken

Practice	SDGs	Impact
<b>Jal (Water)</b>	6,14	Ensured water-quality-internal,external
6 initiatives		Cleaned water bodies- local Panchayat
		Increased awareness level - good quality water.

## Shrishti (Creation)

### Industry, Innovation and Infrastructure (SDG-9) Responsible consumption, production (SDG-12)

Green campus development, Innovation Labs, Waste Management, sustainable practices

Practice	SDGs	Impact
<b>Shrishti (Creation)</b>	9.12	Students, community gained skills to earn livelihood
9 initiatives		100 students learned Paper-bag-making
		Reduced plastic-carry-bags-use in two schools- jute bags
		40 students - mushroom cultivation-training
		30 students -awareness on IPR

## Vidya (Education)

### Quality Education (SDG 4)

Inclusive education, Sustainability in curriculum

Practice	SDG	Impact
<b>Vidya (Education)</b>	4	90 Fast learners identified, extra

		exposure, training
7 initiatives		29 students-Geology PG entrance-training 90% -admission- PG programs 545 students-competitive-exams-coaching. 40 slow learners-special-coaching (increased pass-percentage)

**Samaj (Society)**

**Reduced inequality (SDG -10), Peace, Justice and strong Institutions (SDG-16)**

**Equity Programmes, Community Engagements, Ethical Governance, Legal Awareness Programs**

Practice	SDG	Impact
Samaj (Society)	10,16	Socioeconomic surveys-gramapanchayats 2 houses built by NSS unit.
10 initiatives		Compassion for the destitute 100% students and local residents-drug-abuse-awareness.

**Prakriti (Nature)**

**Climate Action (SDG-13), Life on Land (SDG-15)**

**Biodiversity practices, Organic farming**

Practice	SDG	Impact
Prakriti (Nature)	13,15	20 students - seed handling/storage
7 initiatives		100% Community-College students skilled in organic farming, vermicomposting,organic manure,pesticide preparation.

**Arth (Economy)**

**Decent work and Economic growth (SDG-8), Partnership for the goals (SDG-17)**

**Entrepreneurship programs, Skill Development, Collaborations**

Practice	SDG	Impact

<b>Arth (Economy)</b>	8,17	15 students - technical know-how in wine-making.
5 initiatives		100% of students of Food Microbiology- revenue-generation from frozen diary products .

## Urja (Energy)

### Affordable and Clean Energy (SDG-7)

#### Renewable Energy Projects, Energy Efficiency Campaign

Practice	SDG	Impact
<b>Urja (Energy)</b>	7	100% student participation in powerquiz
6 initiatives		100% students - knowledge on safe usage of LPG 100% students- awareness on Hydrogen as an alternative fuel

#### Evidence of Success

The comprehensive achievement-graph of students is proof of success of “Satata Sustir Paryojana” .

#### Problems Encountered and Resources Required

Continuity of initiatives hindered by university exams scheduled twice a year for odd/even semesters.

## BEST PRACTICE 2

**Title of the Practice:** *Bhavisya Kshamata Vikas Karyakram*

#### Objectives of the Practice:

- Prepare students for bright futures
- Innovative skills for better living
- Mould capable personalities with practical knowledge and efficiency
- Foster moral, ethical values
- Engage with community-outreach-programme for social living

#### The Context

‘Bhavishya Kshmata Vikas Karyakram’: Futuristic programme to enable students to attain multifarious skills in practice.

### The Practice

The Future Capability Development Program at BK College is a transformative initiative designed to bridge the gap between academic learning and real-world application be it a career in business, technology, the arts, or any other field.

The various activities fall under five headings.

1. Career Exploration and Counselling
2. Skill Development
3. Internships, Real-World Experience
4. Networking Opportunities
5. Value-Instilling Initiatives

**1. Career Exploration and Counselling:** To help students discover their career interests, align their academic pursuits with professional goals, and gain insights into various industries.

Career Exploration and Counselling	Number of activities	Impact
	16	100% students - Career counselling Student-placement increased.

**2. Skill Development:** To equip students with a diverse set of skills crucial for personal, professional success.

**Soft Skills Training:** These skills complement technical expertise.

**Communication and Teamwork Skills:** To emphasize the importance of working effectively in teams.

**Problem-Solving Skills:** Sessions which enhanced the ability to analyze issues, think critically, and develop creative solutions

**Technical Skills Training:** Proved crucial for performing specialized tasks and functions.

**Industry-Relevant Technical Training:** enhanced their employability and credibility, updated on latest technological advancements, industry trends.

Skill Development	Number of activities	Impact
Soft skills	16	100% participation of students
Communication Skills	11	Confidence level increased
Problem solving, technical skills	14	100% students- technical skill
Industry-relevant technical skills	11	100% participation

### 3. Internships and Real-World Experience

To enhance employability through hands-on experience improving student confidence, career decision-making and enhanced professional networking opportunities.

Internships and Real-world Experience	Number of activities	Impact
	8	firsthand experience on realworld application of what they learn 100% internships Exposure to relevant industries

### 4. Networking Opportunities

Helped in meeting the evolving needs of students and the demands of the job market.

Networking Opportunities	Number of activities	Impact
MoUs -Project work	11	100% students benefitted in doing project work
MoUs- Research Collaboration	7	Faculties and students engaged in collaborative research
MoUs- Industry relevant training programmes	8	100% participation of students
MoUs- Academic collaboration	10	Faculties and students benefitted from interdisciplinary academic programmes
MoUs -Capacity Building	10	Capacity enhancement of participating faculty and students.

**5.Value Instilling Initiatives, Ethical Leadership and Integrity, Ethics Dialogues and Seminars:, Social Responsibility and Community Engagement:** Instilled a sense of social responsibility to contribute positively to their communities enhancing awareness of societal issues and the impact of individual and collective actions.

Value instilling initiatives	Number of activities	Impact
	8	100% students- moral/value classes, seminars.  Continuous enhancement of ethical values in students.

**Bhavisya Kshamata Vikas Karyakram** is to ensure that each student leaves with the confidence, skills, and connections needed to excel in her chosen field and adapt seamlessly to the ever-changing demands of the professional world.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

#### BK Ecodome

**BK Ecodome** presents a compelling avenue for promoting environmental stewardship and sustainable development, providing an immersive educational experience, allowing students to engage with concepts of ecology, renewable energy and sustainable agriculture committing anew to environmental advocacy.

Category	Initiative/Practice	Description	Impact/Outcome
<b>Physical canopy</b> -Sustainable Infrastructure	Building Design <ul style="list-style-type: none"> <li>• Canteen annex constructed in 2022</li> <li>• New Academic block constructed with Rusa funding</li> </ul>	Buildings designed to maintain the original landscape with undisturbed terrace topology and slopes; covered connecting walkways.	<ul style="list-style-type: none"> <li>• Reduces the need for artificial cooling resulting in energy conservation.</li> <li>• Reduces water runoff , helps in recharging groundwater.</li> </ul>
	Green Courtyards, walkways	Courtyards uncovered to facilitate rainwater percolation, No interlocking tiles.	<ul style="list-style-type: none"> <li>• Reduces water runoff.</li> <li>• Encourages outdoor learning, social interaction</li> </ul>
<b>Tree canopy</b> - Expansion of green cover in the campus	Green Spaces- Aesthetic Enhancements -Pergolas and Trellises	Structures supporting climbing plants, enhancing greenery,	<ul style="list-style-type: none"> <li>• Enhanced green cover.</li> <li>• environmental sustainability</li> </ul>

		appeal.	
	Waste Management -Color-coded Segregation	Segregation of waste at source	<ul style="list-style-type: none"> <li>• Decreases environmental pollution, reduces landfill space usage, promotes cleaner environment.</li> </ul>
	Vermicomposting	Conversion of organic waste into nutrient-rich compost, supporting campus greenery.	<ul style="list-style-type: none"> <li>• Production of nutrient-rich compost, reducing chemical fertilizers.</li> </ul>
	Renewable Energy and Conservation – Biogas Usage	Biogas as renewable energy source, reducing reliance on non-renewable energy.	<ul style="list-style-type: none"> <li>• Reduction in the use of non-renewable energy sources; minimized carbon footprint</li> </ul>
	Rainwater Harvesting	Extensive rainwater harvesting systems, including rain pits, to conserve water and reduce dependency on municipal supplies.	<ul style="list-style-type: none"> <li>• Reduction in reliance on municipal water supply; enhanced groundwater recharge.</li> </ul>
	Plastic Bottle Segregation	Segregation and incineration of plastic bottles .	<ul style="list-style-type: none"> <li>• Decreased plastic waste/pollution.</li> </ul>
	Organic Farming-Promotion of Biodiversity	Organic farming methods encourage the growth of diverse plant species and the presence of beneficial insects.	<ul style="list-style-type: none"> <li>• Supports ecological balance, improves pollination, and enhances the resilience of crops to pests and diseases.</li> </ul>
<b>Metaphorical canopy-</b> Collective efforts to protect and preserve the environment through green initiatives	Exhibition and Sale of Eco-friendly Products	NSS-led events promoting the sale of handmade cloth bags and eco-friendly crafts	<ul style="list-style-type: none"> <li>• Reduced non-biodegradable materials</li> </ul>
	Environmental Education	Educational programs	<ul style="list-style-type: none"> <li>• Augmented environmental responsibility</li> </ul>
	Cultural Integration	The incorporation of eco-friendly practices	<ul style="list-style-type: none"> <li>• Shift in cultural norms towards sustainability</li> </ul>



	Community Engagement	Initiatives that extend environmental consciousness.	<ul style="list-style-type: none"> <li>Increased awareness and adoption of sustainable practices in the local community.</li> </ul>
<b>Distinctive canopy</b> Establishing an identity and commitment to creating a harmonious and educational environment	Symbol of Identity	Represents commitment to innovation, sustainability, and aesthetic excellence	<ul style="list-style-type: none"> <li>Has become an iconic element.</li> </ul>
	Unique Design	The distinctive architectural style that incorporates natural elements	<ul style="list-style-type: none"> <li>Innovative approach-blending design with nature</li> </ul>
<b>Artistic Canopy-</b> Represents a creative feature of the campus that blends natural elements with artistic design	Community and Cultural Impact	The canopy serves as a gathering space	<ul style="list-style-type: none"> <li>An artistic canopy adds aesthetic value; contributes to green cover.</li> </ul>
	Symbolic Representation	The artistic merges creativity with ecological responsibility.	<ul style="list-style-type: none"> <li>living reminder of the importance of integrating art and nature</li> </ul>
	Aesthetic Appeal	The canopy incorporates aesthetics and practicality	<ul style="list-style-type: none"> <li>Enhances aesthetic value of the campus, offering serene and inspiring environment.</li> </ul>
	Environmental Integration	The use of natural materials and living plants in the canopy design promotes biodiversity and environmental harmony.	<ul style="list-style-type: none"> <li>Supports campus greenery and sustainability efforts .</li> </ul>

The BK Ecodome is a remarkable achievement in her commitment to sustainability and environmental stewardship.

Aspect	Evidence of Success
<b>Innovative Design and Functionality</b>	<ul style="list-style-type: none"> <li>Maintained the main courtyard untiled.</li> <li>Maintained the walkways green</li> </ul>

<ul style="list-style-type: none"> <li>• Design minimizes environmental impact -- a model for eco-friendly architecture.</li> </ul>	<ul style="list-style-type: none"> <li>• Constructed Open library in the year 2022</li> <li>• Green canopy adjacent to the canteen built in 2022</li> <li>• The distinctive architectural style incorporates natural elements like wide collection of endangered flora and fauna.</li> </ul>
<p><b>Educational and Community Impact</b></p> <ul style="list-style-type: none"> <li>• BK Ecodome provides invaluable hands-on learning experience fostering deeper understanding of green building practices, environmental science.</li> <li>• venue for workshops and seminars</li> </ul>	<ul style="list-style-type: none"> <li>• Workshops and Seminars in 2018, 2019 and 2022</li> <li>• Organic Farming and MOOC course on organic farming - part of curriculum in 2019</li> <li>• Fruit garden, vegetable garden maintained</li> <li>• Training programs on Mushroom cultivation and Terrarium making</li> <li>• Visit to Agri- farms and eco restoration sites</li> <li>• Natural pesticides, organic farming</li> </ul>
<p><b>Resource Efficiency</b></p> <ul style="list-style-type: none"> <li>• The effective management of resources such as rainwater and natural light demonstrates a commitment to reducing operational costs and environmental footprint.</li> </ul>	<ul style="list-style-type: none"> <li>• New Solar Panel installed in 2019</li> <li>• Rain water Harvesting pit constructed in 2018</li> <li>• With a total lighting requirement of 664,300 kWh, the college now meets 53.07% of this demand through LED bulbs, which consumes less energy.</li> <li>• The EMS simplifies the calculation and evaluation of the carbon footprint by centralizing data on energy consumption.</li> <li>• Various storage tanks located strategically serve both daily needs and emergency requirements</li> <li>• JALASREE-HARITHASALA LAB for the quality of water samples from the neighbouring panchayaths.</li> <li>• Rain pits across the college facilitate the natural recharge of groundwater.</li> <li>• Ridge and Furrow Rainwater Harvesting (RFRH) system and surface mulching help retain soil moisture.</li> <li>• Water is of the highest quality, being free of E.coli, nitrates, and harmful levels of fluoride, with a neutral pH of 7</li> </ul>
<p><b>Biodiversity in the campus</b></p>	

<ul style="list-style-type: none"> <li>• Wide variety of plant species, - native trees, shrubs, flowering plants, grass.</li> <li>• Various bird species, insects, small mammals contribute to a dynamic ecological system.</li> </ul>	<ul style="list-style-type: none"> <li>• The campus is sanctuary for native and medicinal plants, fostering biodiversity conservation efforts and sustainable vegetation management.</li> <li>• Commendable balance maintained, with only 16 exotic invasive plants identified and managed effectively.</li> <li>• Systematic documentation of campus flora in “Flora of B. K. College”.</li> </ul>
<p><b>Positive Reception and Recognition</b></p> <ul style="list-style-type: none"> <li>• Positive feedback from students, faculty, and visitors underscores the Ecodome’s success in meeting its goals</li> </ul>	<ul style="list-style-type: none"> <li>• Awards received from several institutions for promoting cleanliness and environmental sustainability</li> <li>• Positive feedback from guests</li> </ul>

The BK Ecodome exemplifies BK College’s dedication to environmental sustainability and serves as a beacon of green innovation.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

B K College is gearing up for its Fifth Cycle of Accreditation. The Recommendations put forth by the Esteemed members of the Peer team for the Fourth Cycle were taken up seriously by the HEI and almost all the suggestions have been translated into concrete reality. The following table shows the recommendations and the Action taken.

No:	• Recommendations	• Action Taken by BK College
1.	More PG Programmes, Professional Courses like BCA, BSc Computer Science etc need to be started	Started two PG programmes started in the Aided Stream in 2020. (MCom and MSc Geology)
2.	Encourage students to take up courses through SWAYAM	The College is now of Local Chapter of SWAYAM – NPTEL
3.	PO,PSO,CO to be analysed	Systematically being done
4.	Career Counselling and Placement cells to be strengthened	Accomplished; More drives, more placements
5.	Funding for Research projects	Got only one fund; Proposals submitted at more agencies
6.	Interdisciplinary Research	Chemistry and Botany Departments have projects together
7.	Self Defense training	Regular training with the support of Gandhinagar Police Station
8.	Smart classrooms- number to be increased	There was only 1; now each Department has a smart classroom, total now is 7
9.	Solar energy	Increased Solar panel volume
10.	Perspective Plan	Launched <b>Spectrum 2020-2035</b> with timelines and deliverables

Research funds, barring one, were not sanctioned by agencies. However, the members of faculty have submitted various project proposals. All the other suggestions have been realized. The process of accreditation prompts the HEI to identify her potential and shortcomings. Every step of her journey is an effort to improve quality. The IQAC constantly monitors the milestones travelled hitherto. Guided by the awareness that much needs to be done and that the untraveled worlds far surpass the travelled ones, the College marches on, committed to contributing the best, to the learners who step in with futuristic hopes and dreams.

### Concluding Remarks :

Bishop Kurialacherry College is in the 60th year of active service to the nation in the realm of women's education. A presence to reckon with on the educational map of Kerala, the College takes pride in the laurels

that speak eloquently of her remarkable contribution to empowering women through education.

The heavenly patron of the College Venerable Mar Thomas Kurialacherry, was a visionary who walked ahead of his times and had revolutionary ideas about educating the girl child. The College was founded more than a decade after he passed, but the foundations laid in that luminous vision bore rich fruit.

The disturbing changes that grip the higher education scenario all over the country reverberate in this part of the world too. The migration of the youth in search of better possibilities is leaving a significant gap in the student demography. Statistics prove that the highest drain is from our home-district, Kottayam.

The fall in the enrollment percentage is quite alarming and most institutions face this serious challenge. Albeit providing the best facilities and assured quality, it is perplexing that there is decline in the number of students who opt the traditional Arts and Science streams.

The College which is a women-only centre of learning chooses to remain so, even though most women's colleges opened admissions to male students too. The College situated in a semi-urban area has a locational disadvantage too as it is slightly remote from the district headquarters.

The FYUGP which offers the four year degree option is a heartening change. The College has rescheduled working hours and the students are now free by 2 pm which gives them the flexibility to work part time which offers them a great opportunity to earn while they learn. It's an encouraging fact that about 11% of our students have found part time jobs which they carry out along with their studies.

B K College is like the proverbial City on the hill, shining its light, dispelling the darkness of ignorance, never deviating from her stated goals- Empowering woman, empowering a generation!